

FAREHAM

BOROUGH COUNCIL

COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 14 DECEMBER 2017**, commencing at **6.00 pm**.

The Mayor: Councillor Geoff Fazackarley

The Deputy Mayor: Councillor Susan Bayford

Councillor Keith Barton	Councillor Jim Forrest
Councillor Brian Bayford	Councillor Tiffany Harper
Councillor Susan Bell	Councillor Carolyn Heneghan
Councillor Fred Birkett	Councillor Connie Hockley
Councillor Maryam Brady	Councillor Leslie Keeble
Councillor Pamela Bryant	Councillor Arthur Mandry
Councillor Jonathan Butts	Councillor Kay Mandry
Councillor Trevor Cartwright, MBE	Councillor Simon Martin
Councillor Louise Clubley	Councillor Sarah Pankhurst
Councillor Shaun Cunningham	Councillor Roger Price, JP
Councillor Peter Davies	Councillor Dennis Steadman
Councillor Tina Ellis	Councillor Katrina Trott
Councillor Jack Englefield	Councillor Nick Walker
Councillor Keith Evans	Councillor Seán Woodward
Councillor Michael Ford, JP	



1. Prayers

The meeting will commence with a short service of prayers.

2. Apologies for Absence

3. Minutes (Pages 5 - 16)

To confirm as a correct record the minutes of the Council Meeting held on 12 October 2017.

4. Mayor's Announcements

5. Executive Leader's Announcements

6. Executive Members' Announcements

7. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

8. Presentation of Petitions

To receive any petitions presented by a member of the Council.

Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.

9. Deputations

To receive any deputations of which notice has been given.

10. Reports of the Executive

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 9 October 2017 of Executive (Pages 17 - 28)

(2) Minutes of meeting Monday, 6 November 2017 of Executive (Pages 29 - 32)

(3) Minutes of meeting Monday, 4 December 2017 of Executive (Pages 33 - 36)

(4) Schedule of Individual Executive Member and Officer Delegated Decisions (Pages 37 - 40)

11. Report of the Scrutiny Board

To receive, consider and answer questions on reports and recommendations of the meeting of the Scrutiny Board.

- (1) Minutes of meeting Monday, 23 October 2017 of Scrutiny Board (Pages 41 - 46)
- (2) Minutes of meeting Thursday, 23 November 2017 of Scrutiny Board (Pages 47 - 52)

12. Reports of Other Committees

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

- (1) Minutes of meeting Wednesday, 11 October 2017 of Planning Committee (Pages 53 - 58)
- (2) Minutes of meeting Wednesday, 15 November 2017 of Planning Committee (Pages 59 - 64)
- (3) Minutes of meeting Friday, 17 November 2017 of Planning Committee (Pages 65 - 70)
- (4) Minutes of meeting Monday, 27 November 2017 of Audit and Governance Committee (Pages 71 - 74)
- (5) Minutes of meeting Tuesday, 28 November 2017 of Licensing and Regulatory Affairs Committee (Pages 75 - 78)

13. Questions under Standing Order 17.2 (Pages 79 - 84)

To answer questions pursuant to Standing Order 17.2 for this meeting.

14. Motions under Standing Order 15

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

15. Appointments to Committees (Pages 85 - 92)

A report by the Head of Democratic Services.

16. Appointments to Outside Bodies

- (1) Crofton Community Association

Council is asked to appoint a Deputy Managing Trustee to the Crofton Community Association. This Association promotes benefits for the inhabitants of the Stubbington and Hill Head wards by providing recreation and leisure time facilities.

- (2) Hammond Memorial Hall Trust

The Charity is made up of a board of Trustees: 4 Council representatives and 3 representatives from the local community. The ward councillors for Stubbington and Hill Head are ex officio trustees. The Council appoints three

additional trustees to administer the charitable scheme.

17. Council Tax Support Scheme 2018/19 (Pages 93 - 106)

A report by the Director of Finance and Resources.

18. Consulting with Hampshire Fire and Rescue Service on Planning Applications. (Pages 107 - 112)

A report by the Director of Planning and Regulation.

19. Corporate Strategy 2017-2023 (Pages 113 - 150)

A report by the Director of Finance and Resources.



P GRIMWOOD
Chief Executive Officer
www.fareham.gov.uk
6 December 2017

For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk

FAREHAM

BOROUGH COUNCIL

Minutes of the Council

Date: Thursday, 12 October 2017

Venue: Council Chamber - Civic Offices

PRESENT:

G Fazackarley
(Mayor)

(Deputy Mayor)

Councillors: K A Barton, B Bayford, Mrs S M Bayford, Miss S M Bell, F Birkett, Mrs M Brady, Mrs P M Bryant, J E Butts, T M Cartwright, MBE, Mrs L E Clubley, S Cunningham, P J Davies, Mrs T L Ellis, J M Englefield, K D Evans, M J Ford, JP, Miss T G Harper, Mrs C Heneghan, Mrs C L A Hockley, L Keeble, A Mandry, Mrs K Mandry, S D Martin, Ms S Pankhurst, R H Price, JP, D L Steadman, Mrs K K Trott, N J Walker and S D T Woodward



1. PRAYERS

The meeting opened with prayers led by Reverend Ian Meredith of St. Mary's Church, Portchester.

2. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

3. ELECTION OF DEPUTY MAYOR

On the Council being invited to submit nominations for the election of the Deputy Mayor of Fareham for the remainder of the municipal year 2017/18, it was proposed by Councillor S D T Woodward and seconded by Councillor Evans "that Councillor Mrs S M Bayford be elected Deputy Mayor of Fareham for the remainder of the municipal year 2017/18".

On being put to the vote, it was declared CARRIED unanimously.

RESOLVED that Councillor Mrs S M Bayford be elected Deputy Mayor for the remainder of the municipal year 2017/18.

At this point, the meeting adjourned for five minutes to allow the Deputy Mayor to be robed and to re-join the meeting taking her seat next to the Mayor.

4. MINUTES

At this point, the meeting reconvened.

RESOLVED that the Mayor be authorised to sign as a correct record the Minutes of the meeting of the Council held on 27 July 2017.

5. MAYOR'S ANNOUNCEMENTS

The Mayor announced that he has two forthcoming Tea Parties. On Thursday 2 November his guest speaker will be Ted Cook. Ted will give a talk on The Seven Years' war and on Thursday 7 December, "Flowers by Charmain" will be presenting a floral design for Christmas.

These Tea Parties will commence at 2.30pm in the Mayor's Parlour at the Civic Offices with tickets costing £4 each.

The Mayor also reminded Members that the "Last Night of the Proms" evening will be held at Ferneham Hall on Saturday 21 October commencing at 7.30pm. Tickets are still available, costing £10 each.

The Mayor announced that for his December charity events, on Saturday 2 December there will be a Christmas Concert with the Warsash Band at the Holy Rood Church in Stubbington. Tickets cost £7.50.

On Sunday 10 December there will be a Santa Fun Run in Portchester. Entry for adults is £6.50 and children, £3.25.

6. EXECUTIVE LEADER'S ANNOUNCEMENTS

Executive Portfolios

The Executive Leader announced that in accordance with his delegated powers to determine areas of Executive responsibility, he had made some amendments to the Executive Portfolios and that these had been tabled for information at the meeting. (Revised Portfolio lists appended to these minutes).

Welborne

The Executive Leader announced that he wished to give Members an update on Welborne based on questions which had previously been put to him:

With officers now recommending the termination of the Welborne Compulsory Purchase Order as part of the Welborne Delivery Strategy, could the Executive Leader advise the Council of the following costs incurred since the launch of the plans:

The vast majority of the work undertaken on the Welborne Delivery Strategy has been undertaken on the procurement process rather than on any possible compulsory purchase order (CPO). It is of course possible that CPO may be required in the future for small parcels of land therefore it is important that even now it forms part of the overall delivery strategy. Property acquisition has been a part of the delivery strategy and three property purchases have been researched and actioned. Two have so far completed with a third in progress.

a. Costs of internal officers' time

The Council does not record internal officers' time against specific projects or initiatives. Many staff work on multiple projects or Council priorities at any one time and to introduce such a process would be both time consuming, costly and in my opinion not a valuable use of public money. For the Welborne Delivery Strategy, the Council employee costs are limited to internal legal officers and the Director's time.

b. Cost of external consultants fees

Appropriate and, in my view, proportionate external property and legal advice has been sought during the implementation of the Welborne Delivery Strategy.

The Executive Leader stated that costs had been incurred and an amount of expenditure incurred but that costs had been offset by

£228,570 of external funding secured from the Homes and Communities Agency.

What demonstrable and positive outcomes have directly and exclusively been achieved by the Welborne Delivery Strategy?

Our achievements in implementing our Delivery Strategy have been substantial.

In actively seeking our own Delivery Partner, with the possible prospect of CPO, significant pressure was placed on existing land owners/site promoters to achieve comprehensive land assembly at Welborne. Consequently as a result of our actions and through a legal process, Buckland Development Ltd acquired land at Dean Farm. They now own over 90% of the land required to comprehensively deliver our vision and ambitions for housing and economic growth.

In planning terms, the Council received an outline planning application for Welborne in March 2017 from Buckland Development Ltd which will be determined in due course.

As a direct result of having a clear Delivery Strategy to address the land assembly issues, the Council secured Garden Village status for Welborne from the Government. We were one of just 14 in the country. This led to the Council securing over a quarter of a million pounds of income from the Homes & Communities Agency's Garden Village capacity funding for 2016/17; and we have also submitted a further bid £555,000.

To supplement the existing Solent LEP £14.1 million Local Growth Deal and £14.9 million Department for Transport funding, the Council, with the support of the County Council, Solent LEP and local Members of Parliament, submitted an application for £10 million of New Housing Infrastructure (Marginal Viability Funding) to the Homes and Communities Agency on 28 September 2017. These resources will help fund the necessary infrastructure for the all moves improvements at Junction 10 of the M27.

In securing Garden Village Status, the Council is now an identified Starter Homes Partnership, one of only 30 Local Authorities nationally eligible to bid to the Government for Starter Homes Land Fund. In addition, we have submitted a bid to the Local Government Association Housing Advisors Programme for £14,000.

Would it be true to say, that Buckland Development would have purchased the Benge family owned land regardless of the Council's Delivery Partner Strategy?

No. For many years Buckland Development Ltd and other potential site promoters were unable to acquire land to achieve the comprehensive land assembly at Welborne in line with the Council's ambitions due to the significant delay in the disposal of the Dean Farm Estate by the Benge family.

In parallel with implementing our procurement process I firmly believe that the Council's positive position in agreeing to use its Compulsory Purchase Powers, if no voluntary land assembly was secured, was a significant contributing factor in:

- 1) The progression of the legal process which led to the High Court requiring the Dean Farm Estate (owned by the Benge family) being forced by the court onto the open market in Spring 2017;*
- 2) The decision by Buckland Development to bid for and successfully conclude the purchase of the Dean Farm Estate.*

As a result comprehensive land assembly is close to being achieved at Welborne, with the Executive resolving earlier in the week to consider the use of CPO to secure any remaining minority land interests if necessary.

7. EXECUTIVE MEMBERS' ANNOUNCEMENTS

Police Crime Panel

The Executive Member for Health and Public Protection announced that he had attended meeting of this panel last Friday, where he was disappointed to learn that no further progress had been made on confirming the new police station. He was told that the Police were going ahead with Park Gate Police station as their main office, but still had not found suitable premises in central Fareham.

The Executive Member for Health and Public Protection stated that, bearing in mind a decision was supposed to have been made by the 1 August, he has urged them to speed up this process.

The Executive Member for Health and Public Protection stated the meeting had also had the confirmation meeting for Flick Drummond to become the Deputy Police Crime Commissioner where concerns were raised in relation to her ambition to become a Member of Parliament again. It was felt by some Panel members that this could cause continuity problems for the future, however, her position was confirmed.

Access All Areas

The Executive Member for Health and Public Protection announced that, as Chairman of the Community Safety Partnership, he was pleased to report that, once again, the Council's Access All Areas had proven to be very popular with Fareham's 11-16 year olds - of which nearly 1400 registered. This successful play scheme took place at various locations around the Borough and gave youngsters an opportunity to try sailing, go-carting, scuba diving etc - and to enjoy super pool parties. Free bus passes were also available to all, and the Executive Member for Health and Public Protection congratulated the officers who put this programme together.

Daedalus 100

The Executive Member for Health and Public Protection, as Chairman of the Working Group for the Daedalus 100 event, was pleased to report that a very successful day was held. All 2,500 tickets were sold before the event and additional people were allowed in after 1.00pm. There had been over 30 static aeroplanes, helicopters and microlights on display and plenty of activities such as a funfair, market marquee, kids' activities, vintage cars and picnic area.

The Executive Member for Health and Public Protection congratulated the officers who put this programme together.

Council Tax Vanguard Update

The Executive Member for Health and Public Protection announced that he has recently met with the Council Tax Vanguard intervention team and had been impressed by the changes they have made to their processes which will greatly help our residents.

The Executive Member for Health and Public Protection stated that enquiries are now dealt with on a one stop basis, with one officer owning the customer's enquiry from start to finish and a different, more personal approach is also being taken to collect Council Tax, taking into account a customer's individual circumstances.

More direct debit dates have been offered, to allow customers to pay on a date most suitable to them and more conversations are taking place with customers, reducing the need to send many letters and emails and creating a more trusting relationship with the Council.

The Executive Member for Health and Public Protection was pleased to report that all of these changes have had no detrimental impact on Council Tax collection rates, and a very positive impact on the Council's customers.

8. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

9. PRESENTATION OF PETITIONS

There were no petitions presented at this meeting.

10. DEPUTATIONS

There were no deputations given at this meeting.

11. REPORTS OF THE EXECUTIVE

(1) Minutes of meeting Monday, 4 September 2017 of Executive

RESOLVED that the minutes of the Executive meeting held on Monday, 4 September 2017 be received.

- (2) Minutes of meeting Monday, 9 October 2017 of Executive

RESOLVED that the minutes of the Executive meeting held on Monday, 9 October 2017 be received.

- (3) Schedule of Individual Executive Member and Officer Delegated Decisions

RESOLVED that the Schedule of Individual Member and Officer Delegated Decisions be received.

12. REPORT OF THE SCRUTINY BOARD

- (1) Minutes of meeting Friday, 28 July 2017 of Scrutiny Board

RESOLVED that the minutes of the Scrutiny Board held on Friday, 28 July 2017 be received.

- (2) Minutes of meeting Thursday, 14 September 2017 of Scrutiny Board

RESOLVED that the minutes of the Scrutiny Board held on Thursday, 14 September 2017 be received.

13. REPORTS OF OTHER COMMITTEES

- (1) Minutes of meeting Wednesday, 16 August 2017 of Planning Committee

RESOLVED that the minutes of the Planning Committee held on Wednesday, 16 August 2017 be received.

- (2) Minutes of meeting Wednesday, 13 September 2017 of Planning Committee

RESOLVED that the minutes of the Planning Committee held on Wednesday, 13 September 2017 be received.

- (3) Minutes of meeting Tuesday, 19 September 2017 of Licensing and Regulatory Affairs Committee

RESOLVED that:

- (a) the minutes of the Licensing and Regulatory Affairs Committee held on Tuesday, 19 September 2017 be received; and
- (b) the recommendation contained within minute 8 would be dealt with under item 19 of the Council agenda.

- (4) Minutes of meeting Monday, 25 September 2017 of Audit and Governance Committee

RESOLVED that the minutes of the Audit and Governance Committee held on Monday, 25 September 2017 be received.

14. QUESTIONS UNDER STANDING ORDER 17.2

Questions by Councillor P J Davies:

1. When housing land is leased to residents, why is there no clause requiring the land to be put back into its original state when the lease is surrendered? Why does HRA account have to pay for the removal of trees, bushes and old fences left on the land when the lease is surrendered?
2. Why is there no clause on the lease of Council garages that they should only be used to store motor vehicles, as their non -car use only increases the parking problems which exist on a number of Council estates? Why does the Council provide garages anyway? Should most of the garages (many of which are time expired) be demolished to provide land for new social housing or extra parking?
3. Why doesn't the Council monitor tenants who keep vehicles in their front gardens without a dropped kerb or pavement crossing? (As per example photograph)



4. Given the increase in the numbers of undesirable callers, should the Council provide spyholes in any new front door fitted to council houses and flats?
5. Can the Executive Member confirm that the CCTV cameras are operational in the Council flats at Arras House, Valentine Close and Menin House and that they also cover the bin areas?

Responses by the Executive Member for Housing:

1. This may refer to an isolated case and due to the circumstances, it is appropriate for the cost of removing the conifer trees be charged to the HRA. However, Housing Officers are now working with their colleagues in the Estates Department to review the existing conditions within lease agreements to ensure land is handed back in a satisfactory condition.
2. The garage tenancy agreement already states that the garage should be used for the storage of a motor vehicle. Furthermore, applicants are required to provide evidence of vehicle ownership prior to any allocation being made. With over 580 garages across the Borough, it would take a significant amount of officer time to not only determine the usage of each garage but to also take any action.

When opportunities arise for the renewal or regeneration, consideration will continue to be given to sites containing garages, as the Council has already done at Wynton Way.

3. There are approximately 1000 Council owned homes with front gardens so it is not possible for officers to check and monitor whether tenants are driving over kerbs or grass verges. The maintenance of pavements and verges are the responsibility of the County, however when officers are made aware of instances then follow up action is always taken to remedy the situation.
4. Spyholes are not fitted as standard in our front doors however if any tenant were to approach us with concerns, officers would consider each case on its merits.
5. CCTV systems at Arras House and Menin House have been upgraded, are fully operational and include coverage of the bin areas. The system at Valentine Close is operational but needs upgrading. Quotes are currently being obtained and it is anticipated that the new system with extended coverage will be operational within the next 3 to 4 months.

15. MOTIONS UNDER STANDING ORDER 15

There were no Motions received at this meeting, however an update was given in respect of a previous Motion put by Councillor R H Price, JP at the July Council meeting.

That Motion was regarding the consultation of the Fire Service for Planning applications in light of the Grenfell Tower fire disaster. At the July meeting the motion was deferred to allow the Planning Committee to consider a detailed report before making recommendations to Council.

Members were advised that Officers have been in discussions with Hampshire Fire and Rescue Service but, as yet, have not had a detailed response as they are dealing with similar requests across the County. Work will continue on this and Members were advised that a

report should be presented to the November Planning Committee before coming back to the December Council meeting.

16. APPOINTMENT TO OUTSIDE BODIES

(1) Appointment to the North Whiteley Development Forum

North Whiteley Development Forum

Following a request received to appoint a representative (with voting rights), and a Deputy to the North Whiteley Development Forum, it was AGREED that Councillor J E Butts be appointed as the representative for 2017/18 and Councillor K D Evans be appointed as Deputy for 2017/18.

(2) Crofton Community Association

Community Association

In considering the appointment of a Deputy Managing Trustee was DEFERRED, pending the results of the Stubbington By-Election.

(3) Local Government Association Coastal Issues Special Interest Group

Local Government Association Coastal Issues Special Interest Group

In considering the appointment of a Deputy Representative to the Local Government Association Coastal Issues Special Interest Group, it was AGREED that Councillor A Mandry be appointed as Deputy Representative for 2017/18.

(4) Partnership for Urban South Hampshire Overview and Scrutiny Committee

Partnership for Urban South Hampshire Overview and Scrutiny Committee

In considering the appointment of a Representative to the PUSH Overview and Scrutiny Committee, following a debate on the matter, an amendment was proposed by Councillor R H Price for Councillor S Cunningham to be appointed as the Council's Representative on the Partnership for Urban South Hampshire Overview and Scrutiny Committee.

Having been duly seconded by Councillors Mrs K K Trott, the motion was declared LOST, 22 members voting in favour, 5 members voting against and 1 member abstaining.

RESOLVED that Councillor A Mandry be appointed as Representative for 2017/18.

(5) Standing Conference on Problems associated with the coastline

Standing Conference on Problems associated with the Coastline

In considering the appointment of a Deputy Representative to the Standing Conference on Problems associated with the Coastline, it was AGREED that Councillor A Mandry be appointed as Representative for 2017/18.

17. APPOINTMENTS TO COMMITTEES

The Council received a tabled document which outlined the nominations from the Conservative Group for the appointed replacements to Committees following the resignation of a Conservative group Member.

Having been seconded by Councillor T M Cartwright, it was AGREED unanimously that the replacements to Committees be appointed, as per the tabled item (appended to these minutes).

There were no other appointments or changes to Committees made.

18. SCHEDULE OF COMMITTEE MEETINGS 2018/19

The Council considered a report by the Head of Democratic Services on the Schedule of Council and Committee Meetings 2018-19.

Councillor S D T Woodward proposed an amendment to the Schedule of Council and Committee Meetings 2018-19 that the meeting scheduled for Friday 15 February 2019, be moved to Friday 22 February 2019.

Councillor S D T Woodward proposed that for the current municipal year, the meeting scheduled for Friday 16 February 2018 be moved to Friday 23 February 2018 to allow time to ensure that the County Council has met and agreed its precept before Fareham sets its own Council Tax rate.

Having duly been seconded by Councillor T M Cartwright, it was RESOLVED that:

- (a) the Schedule of Council and Committee Meetings 2018-19, as set out at Appendix A to the report and subject to the amended Council meeting date to the 23 February 2019 at 5pm, be agreed; and
- (b) the meeting of the Council scheduled for 16 February 2018, be moved to Friday 23 February 2018 at 5pm.

19. POLLING PLACE REVIEW

The recommendations of the Licensing and Regulatory Affairs Committee were taken in to account in considering this item.

In presenting the report, the Executive Leader confirmed that the following corrections would be made to the report:
at paragraph 20, the address should be Longmynd Drive; and

the proposed relocation from Sarisbury Green Social Club to St Margaret Mary Church Hall on Middle Road would be reviewed following concerns regarding the new distance electors would need to travel to the new polling place. As a result, there are other alternatives currently under consideration:

- a. Fareham Community Hospital (Brook Lane)

- b. Sylvan Court communal lounge (Jerram Place, off Coldeast Drive)
- c. Brune Park School (out-building that would allow the school to remain open)

RESOLVED that the Council agrees to amend polling place designations from May 2018, as set out in Appendix 1 to the report, subject to the corrections being made and in anticipation of a full statutory polling district and polling place review being carried out, with full consultation, by 2020.

20. MANAGEMENT RESTRUCTURE

During a debate on this item, Councillor R H Price, JP proposed an amendment that the title of “Managing Director of Fareham Housing” be changed to “Director of Housing” to reflect the titles currently used within the Council.

Having been duly seconded by Councillor Mrs K K Trott and upon being put to the vote, the amendment was declared LOST, 6 members voting in favour and 23 members voting against.

RESOLVED that the Council approves:

- (a) the deletion of the current post of Director of Operations;
- (b) the creation of a new post of Managing Director of Fareham Housing, and the transfer of Paul Doran into the post with effect from 1 November 2017;
- (c) that authority be given to the Chief Executive Officer to amend the Constitution, including but not limited to the Scheme of Delegation to Officers to transfer functions currently under the responsibility of the Director of Operations amongst other senior managers, as appropriate; and
- (d) that the Chief Executive Officer be authorised to make the necessary amendments to the Pay Policy statement for 2017-18 to reflect the above approved changes.

(The meeting started at 6.00 pm
and ended at 7.16 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 9 October 2017

Venue: Council Chamber - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
Mrs K Mandry, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

Mrs S M Bayford, Chairman of Scrutiny Board
F Birkett, Chairman of Housing Policy, Development & Review Panel
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee; for item
9(2)
M J Ford, JP, Chairman of Health & Public Protection Policy Development and
Review Panel: for item 9(2)
Mrs C L A Hockley, Chairman of Leisure and Community Policy, Development and
Review Panel
N J Walker, Chairman of Planning Committee: for item 9(2)
R H Price, JP, for item 9(2)
S Cunningham, for item 9(2)
Mrs K K Trott, for item 9(2)
Mrs L E Clubley, for item 9(2)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the Minutes of the Executive held on the 04 September 2017 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader explained how he intended to run the meeting and outlined the order of items which varied the order of the agenda.

The Executive Leader then invited the Monitoring Officer to provide clarification on the types and definitions of Members' Interests which could be declared at the meeting.

The Monitoring Officer confirmed that there are two types of interest that require a declaration if they are applicable:

1. **A pecuniary interest** applies if a member or their spouse or partner has a direct financial interest in the matter being discussed. If any member of the Executive has a pecuniary interest in the matter, they must declare the interest prior to the item being considered and leave the room, and take no part in the discussion or vote on the decision. Any member not on the Executive who has a pecuniary interest in an item and wishes to make a representation at the meeting may do so, but must declare the interest prior to speaking on the matter. They may then stay for the rest of the discussion and decision, but may also choose to leave the room afterwards.
2. **A personal interest** applies if a member belongs to a body or organisation, or has a family or personal relationship with someone who may be affected financially by the matter being discussed. If any member, either on the executive or making a representation this evening has a personal interest they must declare it prior to the relevant item. They may then stay for the rest of the discussion and decision. In the case of Executive members, they may also vote on the item. Although not obliged to do so, an Executive Member with a personal interest in any item may wish to leave the room and not take part in either the discussion or vote.

4. DECLARATIONS OF INTEREST

Declarations of Interest were received on item 9(2) – Draft Local Plan from the following Councillors:

Councillor S D T Woodward declared a Personal (Non-Pecuniary) Interest in relation to site references HA10 and HA18, as the landowner is well known to him. Additionally, the Executive Leader left the room and took no part in the discussion nor voted on the matter.

Councillor T M Cartwright, MBE declared a Personal (Non-Pecuniary) Interest in relation to site reference HA1 as his son lives next to site reference HA1. Councillor Cartwright remained present in the room and took part in the discussion and voted on the matter.

Councillor Miss S M Bell declared a Personal (Non-Pecuniary) Interest in relation to site reference HA12 as she is a Council appointed representative on the Board of Trustees of Portchester Parish Hall, other members of which have an interest in the land.

Councillor Miss Bell remained present in the room and took part in the discussion and voted on the matter.

Councillor Miss T G Harper declared a Personal (Non-Pecuniary) Interest in relation to site reference EA3 as her employer owns an office on the site; and site reference HA16 as her sister owns a property on this site. Councillor Miss Harper remained present in the room and took part in the discussion and voted on the matter.

Councillor R H Price, JP declared a Pecuniary Interest when he addressed the Executive in relation to site reference HA12 Moraunt Drive, Portchester as he owns the property where he lives next to the proposed site. Councillor Price left the room and was not present for the discussion or vote on this site.

Councillor Mrs K K Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA20 as she is a Council appointed representative on Wallington Village Community Association Executive Committee, other members of which have an interest in the land. Councillor Mrs Trott remained in the room and was present for the discussion and vote on these sites.

5. PETITIONS

A Petition of approximately 735 signatures was received concerning Portchester entitled "We the undersigned are appalled at the ruin of our village being brought about by developers with only their own interests at heart. We call on the council to oppose future such actions."

The Executive Leader advised that the petition would be dealt with in accordance with the Council's petition scheme.

6. DEPUTATIONS

The Executive received deputations in relation to item 9(2) – Draft Local Plan from:

Mr Dean Anscombe on behalf of the Funtley Village Society in respect of site references HA10 and HA18;

Mrs Jo Peace in respect of site reference HA5;

Mr David Prince in respect of site reference HA1.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

There were no references from other Committees or Panels presented at this meeting.

8. HEALTH AND PUBLIC PROTECTION

(1) Update on National and Local Air Quality Action Plans

RESOLVED that the Executive agrees:

- (a) to note the implications for Fareham of the recently published National Air Quality Action Plan;
- (b) the member led steering group on air quality be re-established together with a technical Officer group; and
- (c) the following Air Quality Management Areas; Gosport Road Fareham and Portland Street Fareham be extended as detailed in Appendices C and D to the report and that they are declared operational on 1 November 2017 with the signing of the AQMA amendment orders attached as Appendices E and F to the report.

9. PLANNING AND DEVELOPMENT

(1) Review of Welborne Delivery Strategy

RESOLVED that the Executive:-

- (a) delegates authority to the Director of Planning and Regulation to terminate the procurement process OJEU Reference: 2017/S 058-107255;
- (b) delegates authority to the Director of Planning and Regulation to notify the four shortlisted delivery partner bidders that the procurement process has been terminated;
- (c) notes that the Executive agreed an 'in-principle' CPO resolution of the whole of the Welborne site in February 2016 and to re-confirm this resolution insofar as it relates to minority landholdings required to enable the comprehensive development of the scheme to be progressed and delivered by Buckland Development Ltd; and
- (d) notes that the Director of Planning and Regulation will develop an updated Delivery Strategy and updated governance proposals for consideration and approval at a future Executive meeting(s).

(2) Draft Local Plan

The Executive Leader announced that he would take site references in groups for consideration and debate.

HA10 - Funtley Road South, Funtley

HA18 - Funtley Road North, Funtley

Councillor S D T Woodward declared a Personal, (Non-Pecuniary) Interest in respect of this site and left the room before discussion took place. The Deputy Executive Leader, Councillor T M Cartwright, MBE chaired the meeting for this item.

A deputation on these items was received from Mr Dean Anscombe on behalf of Funtley Village Society (see minute 6 above).

At the invitation of the Deputy Executive Leader, Councillors Mrs L E Clubley and Mrs P M Bryant addressed the meeting on these sites.

Decision:

Upon being put to the Executive, site references HA10 and HA18 were confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, with 2 votes in favour, 1 vote against and 2 abstentions.

HA5 - Romsey Avenue, Portchester

A deputation on this item was received from Mrs Jo Pearce (see minute 6 above).

HA4 – Downend Road East, Portchester

HA6 – Cranleigh Road, Portchester

HA12 – Moraunt Drive, Portchester

At the invitation of the Executive Leader, Councillors N J Walker, R H Price, JP and S Cunningham addressed the meeting on the Portchester sites.

Before addressing the Executive, Councillor R H Price, JP declared a Pecuniary Interest in relation to site reference HA12 Moraunt Drive, Portchester as he owns the property where he lives next to the proposed site. Councillor Price left the room and was not present for the discussion on this site.

Decision:

Upon being put to the Executive, site reference HA4 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, with 5 votes in favour and 1 vote against.

Upon being put to the Executive, site reference HA5 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, with 5 votes in favour and 1 vote against.

Upon being put to the Executive, site references HA6 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

Upon being put to the Executive, site reference HA12 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

The Executive Leader adjourned the meeting for a comfort break at 20:47.

The meeting reconvened at 21:00.

HA1 - North and South of Greenaway Lane, Warsash

Councillor T M Cartwright, MBE declared a Personal (Non-Pecuniary) Interest for this item as his son lives on the site. Councillor Cartwright remained present in the room and took part in the discussion and voted on the matter.

A deputation on this item was received from Mr David Prince (see minute 6 above).

HA7 – Warsash Maritime Academy, Warsash

At the invitation of the Executive Leader, Councillor M J Ford, JP addressed the meeting on the Warsash sites.

Decision:

Upon being put to the Executive, site reference HA7 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, with 5 votes in favour and 1 vote against.

Upon being put to the Executive, site reference HA1 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, with 5 votes in favour and 1 vote against.

HA8 – Pinks Hill, WallingtonHA16 – Military Road, WallingtonHA20 – North Wallington and Standard Way, Wallington

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the meeting on these sites.

Before addressing the Executive on this item, Councillor Mrs Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA20 as she is a Council appointed representative on Wallington Village Community Association Executive Committee, other members of which have an interest in the land. Councillor Mrs Trott remained in the room and was present for the discussion and vote on these sites.

Decision:

Upon being put to the Executive, site reference HA8 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

Upon being put to the Executive, site reference HA16 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

Upon being put to the Executive, site reference HA20 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

FTC2 – Market Quay, Fareham Town CentreFTC8 – Lysses Car Park, Fareham Town Centre

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the meeting on these sites.

FTC1 - Civic Area, Fareham Town CentreFTC3 - Fareham Station EastFTC4 - Fareham Station WestFTC5 - Crofton Conservatories, West Street, Fareham Town Centre

FTC6 - Magistrates Court, Trinity Street, Fareham Town Centre
FTC7 - Former UTP Site, Western Way, Fareham Town Centre
FTC9 - Wykeham House School, East Street, Fareham Town Centre
FTC10 - Delme Court, West Street, Fareham Town Centre

Decision:

Upon being put to the Executive, site references FTC1, FTC2, FTC3, FTC4, FTC5, FTC6, FTC7, FTC8, FTC9 and FTC10 were confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

HA14 - Genesis Centre, Locks Heath
HA22 – Wynton Way, Fareham
HA24 – 335–337 Gosport Road, Fareham

Decision:

Upon being put to the Executive, site references HA14, HA22 and HA24 were confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

HA9 - Heath Road, Locks Heath
HA11 - Raley Road, Locks Heath
HA19 - 399-409 Hunts Pond Road, Titchfield Common
HA23 - Stubbington Lane, Hill Head
HA25 - Sea Lane, Hill Head

Decision:

Upon being put to the Executive, site references HA9, HA11, HA19, HA23 and HA25 were confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

HA21 - Hampshire Rose, Highlands Rd, Fareham

Decision:

Upon being put to the Executive, site reference HA21 was confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

HA2 - Newgate Lane South, Peel Common
HA3 - Southampton Road, Titchfield Common
HA13 - Hunts Pond Road, Titchfield Common
HA15 - Beacon Bottom West, Park Gate
HA17 - 69 Botley Road, Park Gate
HA26 - Beacon Bottom East, Park Gate

Decision:

Upon being put to the Executive, site references HA2, HA3, HA13, HA15, HA17 and HA26 were confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

E3 - Solent 2, Whiteley

E4 - Midpoint 27, Segensworth South

Decision:

Upon being put to the Executive, site references E3 and E4 were confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

E1 - Faraday Business Park, Daedalus

E2 - Swordfish Business Park, Daedalus

E5 - Standard Way, Wallington

Decision:

Upon being put to the Executive, site references E1, E2 and E5 were confirmed as being included in Chapter 2: Development Allocations of the Draft Local Plan, unanimously.

RESOLVED that the Executive agrees:

(a) that the Draft Local Plan, as set out in Appendix A to the report, comprises the following component parts:

1. Chapters: Foreword, Information and Contacts, Introduction, Vision and Strategic Priorities, Development Strategy, Strategic Policies, Housing, Employment, Retail, Community Facilities and Open Space, Natural Environment, Design and Infrastructure
2. Chapter: Development Allocations:
Including Policy DA1 and the following Development Allocations:

Retained Local Plan Part 2 Housing Allocations

Previously Developed Land (Brownfield) sites in 'Rest of Borough'

Site Reference	Address	Dwellings
HA14	Genesis Centre, Locks Heath	35
HA22	Wynton Way, Fareham	13
HA24	335–337 Gosport Road, Fareham	8
Sub-Total		56

Retained Local Plan Part 2 Housing Allocations

Greenfield sites in 'Rest of Borough'

Site Reference	Address	Dwellings
HA9	Heath Road, Locks Heath	71
HA11	Raley Road, Locks Heath	49
HA19	399–409 Hunts Pond Road, Titchfield Common	22 (10)*
HA23	Stubbington Lane, Hill Head	12
HA25	Sea Lane, Hill Head	8
Sub-Total		152

* Sub-total excludes quantum of dwellings with planning consent – as shown by figure in brackets

Fareham Town Centre
(Previously Developed Land / Brownfield)

Site Reference	Address	Dwellings
FTC1	Civic Area, Fareham Town Centre	100
FTC2	Market Quay, Fareham Town Centre	100
FTC3	Fareham Station East	120
FTC4	Fareham Station West	94
FTC5	Crofton Conservatories, West Street, Fareham Town Centre	49
FTC6	Magistrates Court, Trinity Street, Fareham Town Centre	45
FTC7	Former UTP Site, Western Way, Fareham Town Centre	34
FTC8	Lysses Car Park, Fareham Town Centre	24
FTC9	Wykeham House School, East Street, Fareham Town Centre	15 (15)*
FTC10	Delme Court, West Street, Fareham Town Centre	11
Sub-Total		577

** Sub-total excludes quantum of dwellings with planning consent – as shown by figure in brackets*

New Previously Developed Land (Brownfield) Housing Allocations in 'Rest of Borough'

Site Reference	Address	Dwellings
HA7	Warsash Maritime Academy, Warsash	100
HA21	Hampshire Rose, Highlands Road, Fareham	18
Sub-Total		118

New Greenfield Housing Allocations

Site Reference	Address	Dwellings
HA1	North and South of Greenaway Lane, Warsash	700
HA2	Newgate Lane South, Peel Common	475
HA3	Southampton Road, Titchfield Common	400
HA4	Downend Road East, Portchester	350
HA5	Romsey Avenue, Portchester	225
HA6	Cranleigh Road, Portchester	120 (120)*
HA8	Pinks Hill, Wallington	80
HA10	Funtley Road South, Funtley	55
HA12	Moraunt Drive, Portchester	49
HA13	Hunts Pond Road, Titchfield Common	38
HA15	Beacon Bottom West, Park Gate	30
HA16	Military Road, Wallington	26
HA17	69 Botley Road, Park Gate	24
HA18	Funtley Road North, Funtley	23
HA20	North Wallington and Standard Way, Wallington	21
HA26	Beacon Bottom East, Park Gate	5
Sub-Total		2,501

** Sub-total excludes quantum of dwellings with planning consent – as shown by figure in brackets*

Local Plan Part 2 Retained Employment Allocations

Site Reference	Address	Floorspace
E3	Solent 2, Whiteley	23,500 sq.m (253,000 sq.ft)
E4	Midpoint 27, Segensworth South	4,700 sq.m (50,600 sq.ft)

New Employment Allocations

Site Reference	Address	Floorspace
E1	Faraday Business Park, Daedalus	40,000 sq.m (430,600 sq.ft)
E2	Swordfish Business Park, Daedalus	8,000 sq.m (86,000 sq.ft)
E5	Standard Way, Wallington	2,000 sq.m (21,500 sq.ft)

3. Glossary and Appendices;

- (b) that the Draft Local Plan, as set out in Appendix A, and the Draft Policies Map, as set out in Appendix B, be published for a 6 week period of public consultation;
- (c) that the supporting documents appended to this report (Appendices C-E) be published for a 6-week period of public consultation, along with other supporting evidence documents;
- (d) that the Draft Local Plan will become a material consideration in the determination of planning applications, but that the weight attributed reflects the stage of preparation, the extent to which there are unresolved objections to relevant policies, and their degree of consistency with policies in the National Planning Policy Framework; and
- (e) that the Director of Planning and Regulation be authorised to make any necessary minor amendments to the Draft Local Plan and supporting documents appended to this report, prior to publication, provided these do not change their overall direction, shape or emphasis and following consultation with the Executive Member for Planning and Development.

(3) 5 Year Housing Land Supply Position

The Executive Leader agreed to bring forward this item on the agenda.

RESOLVED that:-

- (a) the Executive notes the Cranleigh Road Portchester Appeal Decision and the 5 Year Housing Land Supply position;
- (b) officers present a report to the Planning Committee as soon as practicably possible which outlines how proposals for residential development should be considered in the context of the Cranleigh Road Portchester Appeal Decision (i.e. lack of 5 Year Housing Land Supply),

the NPPF, relevant case law and policies considered up-to-date in the Local Plan Part 2 (Development Sites and Policies); and

- (c) officers present a report to the Planning Committee on the Council's 5 Year Housing Land Supply position on a regular basis.

10. POLICY AND RESOURCES

(1) Business Rate Discretionary Rate Relief

The Executive Leader agreed to bring forward this item on the agenda.

RESOLVED that the Executive agrees:

- (a) to vary the Charitable Relief Policy to allow relief to be granted in the specific circumstances detailed in the report from 01 April 2017;
- (b) to consult with the Hampshire County Council and major preceptors in relation to the provisions of the scheme; and
- (c) to delegate the award of the discretionary relief, as detailed in the report, to The Local Taxation Manager

(The meeting started at 6.00 pm
and ended at 10.12 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 6 November 2017

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
Mrs K Mandry, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

Mrs S M Bayford, Chairman of Scrutiny Board
F Birkett, Chairman of Housing Policy, Development & Review Panel
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
M J Ford, JP, Chairman of Health & Public Protection Policy Development and
Review Panel
Mrs C L A Hockley, Chairman of Leisure and Community Policy, Development and
Review Panel
A Mandry, Chairman of Planning and Development Policy Development & Review
Panel



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the Executive held on 09 October 2017 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Leader's Announcements given at this meeting.

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

The Executive received a deputation from Mr Toby King in relation to item 8(1) - 1st Sarisbury Scout Group.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

Licensing and Regulatory Affairs Committee – 19 September 2017
Minute 6 – Review of Hackney Carriage Fares

The Committee considered a report by the Head of Environmental Health on the Review of Hackney Carriage Fares.

RESOLVED that the Committee:-

- (a) considered the responses from the individuals who responded and the Hackney Carriage and Private Hire Association in respect of the changes to the tariff;
- (b) considered if a change is appropriate; and
- (c) recommends to the Executive that no increase to charges be made at the present time.

A report on this matter is at item 9(1) of the agenda.

8. LEISURE AND COMMUNITY

- (1) 1st Sarisbury Scout Group

A deputation on this item was received from Mr Toby King from 1st Sarisbury Scout Group.

The Executive Leader agreed to bring this item forward on the agenda.

RESOLVED that the Executive:

- (a) agrees a matched funding grant of up to £25,000, to 1st Sarisbury Scout Group, to install a purpose-built scout hut at Burr ridge Recreation Ground; and
- (b) agrees the award of funding, subject to 1st Sarisbury Scout Group agreeing terms for community use as set out in the Community Fund Agreement in Appendix B and Community Fund Award Letter as set out in Appendix C.

9. HEALTH AND PUBLIC PROTECTION

- (1) Review of Hackney Carriage Fares

RESOLVED that the Executive agrees that no increase be made to the level of taxi tariff for the 2018/19 financial year.

10. PLANNING AND DEVELOPMENT

- (1) Planning for the right homes in the right places: Response to Government Consultation

A tabled amendment was submitted to clarify the wording of paragraph 10 of Appendix B, as appended to these minutes.

RESOLVED that the Executive agrees that Fareham Borough Council's Consultation Response as outlined in this report is submitted to the Government for their consideration.

11. POLICY AND RESOURCES

- (1) Fareham Borough Council Apprenticeship Scheme

RESOLVED that the Executive agrees to adopt a 3-way approach to grow its Apprenticeship scheme incrementally over a five-year period as set out in paragraph 15 of the report.

- (2) World War 1 Commemorative Mural

RESOLVED that the Executive agrees to defer the decision on a commemorative mural to allow further research to be carried out by officers on design and materials before bringing a report to a future meeting of the Executive.

(3) Finance Monitoring Report 2017-18

RESOLVED that the Executive notes the Revenue and Capital Budget Monitoring Report for 2017/18.

(4) Treasury Management Monitoring Report 2017-18

RESOLVED that the Executive notes the Treasury Management Monitoring Report for 2017/18.

(The meeting started at 6.00 pm
and ended at 6.40 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 4 December 2017

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
Mrs K Mandry, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

Mrs S M Bayford, Chairman of Scrutiny Board
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the Executive held on 06 November 2017 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader was pleased to announce that during his meeting with the Borough Police Commander last week it was confirmed that incidents of anti-social behaviour and begging within the Town Centre have very significantly reduced since the introduction of the Public Spaces Protection Order. This very good news is a testament to the hard work of officers of both the Council and of Hampshire Constabulary. There is further good news in that Gosport Borough Council is following Fareham's lead and is looking to introduce the same PSP Order.

The Executive Leader advised that on Wednesday 6 December he would be leading a delegation to the Houses of Parliament to meet with the Secretary of State for Transport, Chris Grayling to discuss driving the development of Welborne forward in view of the need for new homes which the Government has repeatedly highlighted. The delegation will include Councillor Keith Evans as Executive Member for Planning and Development and Stuart Jarvis who is the Director of Economy, Transport and Environment at Hampshire County Council. Discussions will include the funding bids currently submitted for Welborne and the issues around the replacement of Junction 10 with an all-moves junction on the M27.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no Petitions submitted at this meeting.

6. DEPUTATIONS

There were no Deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

Scrutiny Board - 23 November 2017

Minute 8 – Review of Corporate Strategy and Corporate Priorities

The Board considered a report by the Director of Finance and Resources on a review of the draft Corporate Strategy and Corporate Priorities.

RESOLVED that the Board recommend the draft Corporate Strategy 2017-2023 to the Executive for approval.

A report on this matter is at item 9(3) of the agenda.

8. LEISURE AND COMMUNITY

(1) Crofton Community Centre Hall Repairs

RESOLVED that the Executive agrees that:

- (a) the remaining capital budget for 2017/18 is allocated to undertake the repairs;
- (b) the balance of funding required is brought forward from 2018/19 revenue budget; and
- (c) the decision to appoint the successful contractor be delegated to the Director of Finance and Resources and the Executive Member for Leisure and Community.

9. POLICY AND RESOURCES

(1) Land at Station Road Portchester

RESOLVED that the Executive approves the terms agreed with the owner for the acquisition of the land at Station Road Portchester as given in the Confidential Appendix A.

(2) IFA2 Technical Feasibility Update

RESOLVED that the Executive:-

- (a) notes the progress made in relation to the technical assessment and design of the IFA2 project, and the conclusions of the independent technical assessments undertaken;
- (b) agrees in principle that the necessary technical assurance has been obtained to enable National Grid to proceed to the next stage of construction, provided that extended arrangements are put in place to provide ongoing safeguards to the Council during and following the construction stage;
- (c) confirms that the Option can be exercised by National Grid, once legally binding amendments to the legal documentation are in place and the construction lease granted, to enable IFA2 to proceed to the construction stage in accordance with the target programme; and
- (d) delegates authority to the Director of Finance and Resources, following consultation with the Executive Leader, to conclude the revisions to the legal documentation.

(3) Corporate Strategy 2017-23

RESOLVED that the Executive:-

- (a) notes the results of the Draft Corporate Strategy consultation; and
- (b) recommends the final Corporate Strategy to Council for adoption.

(The meeting started at 6.00 pm
and ended at 6.20 pm).

FAREHAM

BOROUGH COUNCIL

SCHEDULE OF EXECUTIVE MEMBER & OFFICER DELEGATED DECISIONS

The following decisions have been made by individual Executive Members since those reported at the last ordinary meeting of Council.

Leisure and Community

**(1) Community Grant Funding – PALS Society
(Decision 2017/18-1964)**

RESOLVED that the application for £4,922.43 from Fareham Borough Council's Community Fund submitted by PALS Society to fund computer hardware and software for their new Computing Confidence and Surgeries project be approved.

**(2) Community Funding Application – Warsash Residents Association
(Decision 2017/18- 1972)**

RESOLVED that the application for £955 from Fareham Borough Council's Community Fund submitted by the Warsash Residents Association to contribute to the restoration of the defibrillator kiosk on the corner of Pitchponds Road, Warsash, be approved.

**(3) Community Grant Funding – Funtley Village Society
(Decision 2017/18 - 1978)**

RESOLVED that the application for £1,659.71 from Fareham Borough Council's Community Fund submitted by the Funtley Village Society to purchase equipment for the effective running of the first Funtley Village Fete be approved.

Housing

**(4) Frosthole Close New Alarm System
(Decision 2017/18 - 1974)**

RESOLVED that the Executive Member agrees to award the contract for the replacement fire alarm system at Frosthole Close to the company who submitted the most economically advantageous tender.

**(5) Property Refurbishment – Kenwood Road
(Decision 2017/18 – 1977)**

RESOLVED that the tender submitted by the contractor which achieved the highest overall score as detailed in the appended evaluation matrix be accepted and a contract awarded to this company.

Planning and Development

**(6) River Wallington Gabions Replacement Works – Award of Tender
(Decision 2017/18-1960)**

RESOLVED that the tender submitted by the contractor ranked 1 (as set out in confidential Appendix A of the report), being the most advantageous tender received, be accepted and the contract awarded to the company.

Health and Public Protection

**(7) Procurement of an Automatic Number Plate Recognition Survey to meet the requirements of the Air Quality Compliance Notice
(Decision 2017/18-1963)**

RESOLVED that the Executive Member approved that the grant funding from DeFRA and DfT be used to commission a traffic survey by Atkins Air Quality Management Consultants at an estimated quotation of £94,000.

Officer Decisions

**(8) Attendance at Business Dinner hosted by Cratus Group
(Decision 2017/18-1959)**

RESOLVED that approval is given for the Executive Leader, Executive Member for Planning and Development, Executive Member for Health and Public Protection and the Director of Finance and Resources to attend a Business Dinner hosted by Cratus Group, on 1 November at the Solent Hotel, Whiteley.

**(9) Award of Contract – Refurbishment of Control Tower at the Solent Airport
(Decision 2017/18-1976)**

RESOLVED that the contract for phase two of the refurbishment of the control tower be awarded as per the recommendation in appendix A.

Executive Leader Decisions

(10) Attendance at Community Animal Welfare Footprint Awards 2017 (Decision 2017/18-1973)

RESOLVED that approval is given for the Executive Member for Health and Public Protection and the Chairman of the Health and Public Protection Policy Development and Review panel to attend the 'Community Animal Footprint Awards (CAWF)' being held at RICS Parliament Square, London on 28 November 2017.

FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Monday, 23 October 2017

Venue: Council Chamber - Civic Offices

PRESENT:

Councillor Mrs S M Bayford (Chairman)

Councillor S D Martin (Vice-Chairman)

Councillors: F Birkett, Mrs P M Bryant, S Cunningham, Mrs C L A Hockley, A Mandry, Mrs T L Ellis (deputising for M J Ford, JP) and L Keeble (deputising for Ms S Pankhurst)

Also Present: Councillors R H Price, JP and Mrs K K Trott (Item 6)



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors M J Ford, JP and Ms S Pankhurst.

2. MINUTES

RESOLVED that the minutes of the Scrutiny Board meeting held on 14 September 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman confirmed that this special Scrutiny Board had been convened to consider the Executive's decision made on 9 October 2017 to approve:

- (a) that the Draft Local Plan, as set out in Appendix A to the report, comprises the component parts (as listed in the papers)
- (b) that the Draft Local Plan, as set out in Appendix A, and the Draft Policies Map, as set out in Appendix B, be published for a 6-week period of public consultation;
- (c) that the supporting documents appended to this report (Appendices C-E) be published for a 6-week period of public consultation, along with other supporting evidence documents;
- (d) that the Draft Local Plan will become a material consideration in the determination of planning applications, but that the weight attributed reflects the stage of preparation, the extent to which there are unresolved objections to relevant policies, and their degree of consistency with policies in the National Planning Policy Framework; and
- (e) that the Director of Planning and Regulation be authorised to make any necessary minor amendments to the Draft Local Plan and supporting documents appended to this report, prior to publication, provided these do not change their overall direction, shape or emphasis and following consultation with the Executive Member for Planning and Development.

The Chairman informed the Board that the decision has not yet been implemented because it has been called-in by 3 non-Executive members, as per the Council's Constitutional arrangements.

The Chairman explained how the meeting would proceed. She confirmed that the deputations would be heard first. Councillors Price, JP and Mrs Trott would then be called upon to present the reasons they had given for the call-in. The Executive Member for Planning and Development would then be invited to explain how the recommendations on the Draft Local Plan were reached. This would then be followed by any specific questions to officers.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

In accordance with Standing Orders and the Council's Code of Conduct, the following Councillors declared the following interests below:

Councillor R H Price, JP declared a Pecuniary Interest in relation to site reference HA12 Moraunt Drive, Portchester as he owns and lives in the property next to the site. As this meeting was not dealing with specific sites identified within the Draft Local Plan, he remained in the room for the entirety of the meeting.

Councillor Mrs K K Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA20 as she is a Council appointed representative on Wallington Village Community Association Executive Committee. She remained in the room for the entirety of the meeting.

5. DEPUTATIONS

The Board received deputations from Mrs Iris Grist, Mrs Christine Wilkinson and Mr Mike Higgins in relation to item 6 – Call-in of Executive Decision 2017/18: 1955 – Draft Local Plan, and were thanked accordingly.

6. CALL-IN OF EXECUTIVE DECISION 2017/18 NO. 1955: DRAFT LOCAL PLAN

The Board considered a report by the Head of Democratic Services which outlined the reasons given for the call-in of the Executive Decision regarding the Draft Local Plan. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision. Appendix A provided a copy of the call-in notice which cited the grounds for the call-in as being:

- i. Unbalanced allocation across the Borough.
- ii. Infrastructure insufficient information of funding sources re CIL and S106 agreements.
- iii. Full sets of documents not available for consideration prior to the meeting on the 9 October 2017.
- iv. We have concerns with the wording on the individual allocation sheets within the proposed Draft Plan for consultation.

The Board received the deputations referred to in Minute 5 above.

At the invitation of the Chairman, Councillor R H Price, JP, and Mrs K K Trott as representatives of the call-in, were invited to present the reasons they had given for the call-in. Before they addressed the Board they both declared the following interests:

Councillor R H Price, JP declared a Pecuniary Interest in relation to site reference HA12 Moraunt Drive, Portchester as he owns and lives in the property next to the site. As this meeting was not dealing with specific sites

identified within the Draft Local Plan, he remained in the room for the entirety of the meeting.

Councillor Mrs K K Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA20 as she is a Council appointed representative on Wallington Village Community Association Executive Committee. She remained in the room for the entirety of the meeting.

At the invitation of the Chairman, the Executive Member for Planning and Development, Councillor K D Evans, joined the meeting and was called upon to advise the Scrutiny Board of the process undertaken before making its recommendation to the Executive, and to address the specific points of the call-in notice. The Executive Member circulated to the Board a copy of a map showing a split between the sites identified in the Draft Local Plan Sustainability Appraisal between Portsmouth Housing Market Assessment area and Southampton Housing Market Assessment area (attached as Appendix A to these minutes). The Executive Member then answered questions put to him. In accordance with the Code of Conduct for Members, Councillor Evans then left the room and was not present for the remainder of the meeting.

The Director of Planning and Regulation answered questions put to him by Members of the Scrutiny Board.

The Chairman confirmed that having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out the report, that being either:

- (a) to accept the decision made by the Executive, in which case the decision can be implemented; or
- (b) to request that the Executive reconsiders the decision, giving reasons for such a request.

A motion was proposed and seconded to accept the decision made by the Executive and to allow the decision to be implemented, which when being put to the vote was declared CARRIED.

(8 members voting in favour; 1 against (Councillor Cunningham))

RESOLVED that the Scrutiny Board accept the decision made by the Executive and to allow the decision to be implemented to:

- (a) the Draft Local Plan, as set out in Appendix A to the report, comprises the component parts (as listed in the papers);
- (b) that the Draft Local Plan, as set out in Appendix A, and the Draft Policies map, as set out in Appendix B, be published for a 6-week period of public consultation;
- (c) that the supporting documents appended to this report (Appendices C-E) be published for a 6-week period of public consultation, along with other supporting evidence documents;

- (d) that the Draft Local Plan will become a material consideration in the determination of planning applications, but the weight attributed reflects the stage of preparation, the extent to which there are unresolved objections to relevant policies, and their degree of consistency with policies in the National Planning Policy Framework; and
- (e) that the Director of Planning and Regulation be authorised to make any necessary minor amendments to the Draft Local Plan and supporting documents appended to this report, prior to publication, provided these do not change their overall direction, shape or emphasis and following consultation with Executive Member for Planning and Development.

(The meeting started at 2.30 pm
and ended at 5.13 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Thursday, 23 November 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs S M Bayford (Chairman)

Councillor S D Martin (Vice-Chairman)

Councillors: F Birkett, Mrs P M Bryant, S Cunningham, M J Ford, JP,
Mrs C L A Hockley, A Mandry and Ms S Pankhurst

Also Present: Councillor S D T Woodward, Executive Leader (item 6) and
Councillor L Keeble (item 9 (4))



1. APOLOGIES FOR ABSENCE

There were no apologies of absence.

2. MINUTES

RESOLVED that the minutes of the Scrutiny Board meeting held on 23 October 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION BY, AND QUESTIONING OF, THE EXECUTIVE MEMBER FOR POLICY AND RESOURCES

The Board received a presentation by the Executive Member for Policy and Resources on the major achievements across the portfolio over the past two years, as well as highlighting the future challenges.

The presentation provided an update on the following areas:

- Developing Fareham's Economy
- Implementing the Council's Vision for Daedalus, which includes:
 - Improvements to the runway
 - Success of the Innovation Centre and the Innovation Centre Phase 2
 - Improvements to the Control Tower
 - Construction of the new hangars; and
 - IFA2 planning application
- Making Prudent Investments
- Securing the Council's Financial Strategy
- Using the Council's Assets wisely
- Collecting Rates Efficiently
- Working more Effectively – with introduction of the Vanguard Method of working
- Supporting Residents in Need
- Engaging with more Residents
- The Council's Corporate Strategy 2017-23
- Future Challenges

The Executive Member for Policy and Resources answered members' questions concerning the presentation.

It was AGREED that the Executive Member for Policy and Resources be thanked for his information presentation.

7. REVIEW OF WORK PROGRAMME 2017/18

The Board considered a report by the Director Finance and Resources which reviewed the Board's work programme for 2017/18.

Councillor Cunningham enquired as to whether a date had been set for Hampshire Fire and Rescue Service to attend the Board. The Director of Finance and Resources reported that this is still undecided at present and that the item will remain as an unallocated item until a date has been confirmed.

RESOLVED that the Board:

- (a) noted the progress on actions since the last meeting, as set out in Appendix B of the report; and
- (b) confirm the work programme of items for 2017/18, as set out in Appendix A to the report.

8. REVIEW OF THE CORPORATE STRATEGY AND CORPORATE PRIORITIES

The Board considered a report by the Director of Finance and Resources on a review of the draft Corporate Strategy and Corporate Priorities.

RESOLVED that the Board recommend the draft Corporate Strategy 2017-2023 to the Executive for approval.

9. RECEIVE THE MINUTES OF MEETINGS OF POLICY DEVELOPMENT AND REVIEW PANEL

The Board was asked to receive the minutes of the Policy Development Policy Development and Review Panels held since 1 September 2017.

(1) Minutes of meeting Wednesday, 6 September 2017 of Leisure and Community Policy Development and Review Panel

The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held on 6 September 2017.

It was AGREED the minutes be received.

(2) Minutes of meeting Wednesday, 8 November 2017 of Leisure and Community Policy Development and Review Panel

The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held on 8 November 2017.

It was AGREED the minutes be received.

(3) Minutes of meeting Thursday, 7 September 2017 of Streetscene Policy Development and Review Panel

The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin was invited to present the minutes of the meeting held on 7 September 2017.

It was AGREED the minutes be received.

(4) Minutes of meeting Thursday, 2 November 2017 of Streetscene Policy Development and Review Panel

The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin, and the Vice-Chairman Councillor L Keeble, were invited to present the minutes of the meeting held on 2 November 2017.

It was AGREED the minutes be received.

(5) Minutes of meeting Tuesday, 12 September 2017 of Health and Public Protection Policy Development and Review Panel

The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 12 September 2017.

It was AGREED the minutes be received.

(6) Minutes of meeting Thursday, 21 September 2017 of Housing Policy Development and Review Panel

The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 21 September 2017.

It was AGREED the minutes be received.

(7) Minutes of meeting Tuesday, 7 November 2017 of Planning and Development Policy Development and Review Panel

The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to present the minutes of the meeting held on 7 November 2017.

It was AGREED that the minutes be received.

10. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wish to consider any other item of business dealt with by the Executive since the last meeting of the Board.

There were no other items of Executive Business considered.

(The meeting started at 6.00 pm
and ended at 7.10 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 11 October 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

(Vice-Chairman)

Councillors: B Bayford, T M Cartwright, MBE, P J Davies, K D Evans,
M J Ford, JP, A Mandry and R H Price, JP

**Also
Present:**



1. APOLOGIES FOR ABSENCE

There were no apologies of absence.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee meeting held on 13 September 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

In accordance with Standing Orders and the Council's Code of Conduct the following declarations of interest were made at this meeting:

Lee Smith, Head of Development Management declared a non-pecuniary personal interest in item 6 (3) – 27 Wickham Road as the planning agent who had submitted the application is his cousin.

He confirmed that he had not been involved in the consideration of this application or the recommendation made to the Planning Committee. He left the room for the remainder of this item.

Councillor R H Price, JP declared a pecuniary interest in item 6 (4) – 84 Merton Avenue as he has just employed the applicant to undertake some work on his property. He left the room for the remainder of the item and took no part in the discussion or vote.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute Application No/Page No
ZONE 1 – 2.30pm				
Mr K Brooks		27A CATISFIELD ROAD, FAREHAM, PO15 5LT – HORSE CHESTNUT PROTECTED BY TPO 23: FELL	Supporting	6 (1) P/17/0996/TO Pg 9

ZONE 2 – 2.30pm				
ZONE 3 – 2.30pm				
Mr N Tutton (Agent)		84 MERTON AVENUE, PORTCHESTER, PO16 9NH – PROPOSED CONSTRUCTION OF A BARN-HIPPED PITCHED ROOF OVER DETACHED BUILDING	Supporting	6 (4) P/17/0943/FP Pg 41
Mrs T Goodger		-Ditto-	Opposing	-Ditto-
Commander R Hale		114 MAYS LANE, STUBBINGTON, FAREHAM, PO14 2ED – WALL/FENCE IN EXCESS OF ONE METRE IN HEIGHT ADJACENT TO THE HIGHWAY	Opposing	6 (5) P/17/1018/FP Pg 46
Mrs T Allen (Agent)		-Ditto-	Supporting	-Ditto-

6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Regulation on the development management matter applications and miscellaneous matters including the information on Planning Appeals. An Update Report was tabled at the meeting.

(1) P/17/0996/TO - 27A CATISFIELD ROAD FAREHAM PO15 5LT

The Committee received the deputation referred to in Minute 5 above.

Upon being proposed and seconded, the officer recommendation to refuse planning permission, was voted on and CARRIED.
(Voting: 8 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The Local Planning Authority considers the horse chestnut tree to be healthy, of good shape and appearance, and of high amenity value in this prominent road side location. The proposed felling of the horse chestnut tree would be harmful to the visual amenities and the character of the area.

Notes for Information

It is recommended that a further investigation of the old pruning wounds on the main stem us undertaken by an arboriculturist.

The applicant is advised to engage a consulting arboriculturist to undertake a tree condition survey and ongoing proactive tree safety inspections as recommended in any report.

**(2) P/17/0956/FP - THE HAMPSHIRE ROSE 96 HIGHLANDS ROAD
FAREHAM PO15 6JF**

The Committee's attention was drawn to the Update Report which contained the following information: - *The applicant has made a payment towards the Solent Recreation Mitigation Strategy (SRMS) to satisfy the requirements of Policy DSP15 of the adopted Fareham Borough Local Plan Part 2.*

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(3) P/17/1031/FP - 27 WICKHAM ROAD FAREHAM PO16 7EY

Lee Smith, Head of Development Management declared a Non-Pecuniary Personal Interest in this item as the Planning Agent who submitted the application is his cousin.

He confirmed that he had not been involved in the consideration of this application or the recommendation made to the Planning Committee. He left the room for the remainder of the item.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(4) P/17/0943/FP - 84 MERTON AVENUE FAREHAM PO16 9NH

Councillor R H Price, JP declared a pecuniary interest in this item as he has just employed the applicant to undertake some work on his property. He left the room for the remainder of this item, and took no part in the discussion or vote.

The Committee received the deputations referred to in Minute 5 above.

Upon being proposed and seconded the officer recommendation to refuse planning permission was voted on and CARRIED.

(Voting: 7 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The proposed development is contrary to Policy CS17 of the adopted Fareham Borough Local Plan Part 2: Development Sites and Policies and the Fareham Borough Design Guidance (excluding Welborne) Supplementary Planning Document and is unacceptable in that its scale, design and position forward of the building line would result in an overtly dominant, visually obtrusive feature which would fail to respond positively to the character of the street scene.

(5) P/17/1018/FP - 114 MAYS LANE STUBBINGTON PO14 2ED

The Committee received the deputations referred to in Minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission was voted on and CARRIED.
(Voting 8 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be granted.

(6) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

7. PLANNING APPEALS

The Committee noted the information in the report.

8. TREE PRESERVATION ORDERS

The Committee considered the conformation of the following Fareham Tree Preservation Order(s), which have been made under delegated powers and to which no formal objection had been received.

Fareham Borough Tree Preservation Order no. 740 (2017) – 46, 48, 52, 53, 66, 74, 78 & 79 Greenaway Lane and Land adjacent, Warsash.

Order served on 7 April 2017 for which there were no objections.

RESOLVED that Fareham TPO 740 is confirmed as made and served, with the following modifications:

- T11 oak – exclude young oak with asymmetrical form/multiple pruning wounds due to close proximity with road.
- G5 comprising young ash and willow – exclude due to poor form / weak species characteristics.

(The meeting started at 2.30 pm
and ended at 4.00 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 15 November 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, T M Cartwright, MBE, P J Davies, K D Evans,
M J Ford, JP, Mrs K Mandry and R H Price, JP

Also Present: Councillor Mrs K K Trott (Item 6)



1. APOLOGIES FOR ABSENCE

The were no apologies of absence.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee meeting held on 11 October 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute Application No/Page No
ZONE 1 – 2.30pm				
ZONE 2 – 2.30pm				
Mr J Boswell (Agent)		HUNTERS LODGE CARE HOME 39 KILN ROAD FAREHAM PO16 7UQ – EXTENSION TO EXISTING CARE HOME TO FRONT AND REAR TO PROVIDE A NET INCREASE IN BED SPACES OF 12 AND ADDITIONAL DAY SPACE; EXPANSION OF VEHICULAR PARKING AND WIDENING OF SITE ENTRANCE	Supporting	8(1) P/17/1030/FP Pg 22
ZONE 3 – 2.30pm				

Ms E Cox		64 HILL ROAD FAREHAM PO16 8JY – SIDE AND REAR EXTENSION, INCLUDING REAR BALCONY	Opposing	8 (2) P/17/0505/FP Pg 32

6. HOW PROPOSALS FOR RESIDENTIAL DEVELOPMENT SHOULD BE CONSIDERED IN THE CONTEXT OF THIS COUNCIL'S CURRENT 5 YEAR HOUSING LAND SUPPLY POSITION

The Committee considered a report by the Director of Planning and Regulation on how proposals for residential development should be considered in the context of this Council's current 5 year housing land supply position.

At the invitation of the Chairman, Councillor Mrs K K Trott addressed the Committee on this item.

RESOLVED that the content of the report be noted.

7. CONSULTING WITH HAMPSHIRE FIRE AND RESCUE SERVICE ON PLANNING APPLICATIONS

The Committee considered a report by the Director of Planning and Regulation on proposals to consult with Hampshire Fire and Rescue Service on planning applications.

Councillor R H Price, JP proposed that the recommendation to be voted on by the Planning Committee be amended as follows:

- (a) the Council consult with Hampshire Fire and Rescue Service on planning applications for Schools, Hotels, High Risk Office Blocks, High Rise Housing, Large Development Sites and National Health Buildings with immediate effect; and
- (b) the Council write to the local government association and the secretary of state for the department for the communities and local government recommending that existing legislation should be changed to make it mandatory for local authorities to consult with fire authorities on the applications types set out in paragraph (a) above.

RESOLVED that the Committee recommends to Council for approval that:

- (a) the Council consult with Hampshire Fire and Rescue Service on planning applications for Schools, Hotels, High Risk Office Blocks, High Rise Housing, large Development Sited and National Health Buildings with immediate effect; and
- (b) the Council write to the local government association and the secretary of state for the department for the communities and local government recommending that existing legislation should be changed to make it

mandatory for local authorities to consult with fire authorities on the application types set out in paragraph (a) above.

8. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Regulation on the development management matter applications and miscellaneous matters including the information on Planning Appeals. An Update Report was tabled at the meeting.

(1) P/17/1030/FP - HUNTERS LODGE CARE HOME 39 KILN ROAD FAREHAM PO16 7UQ

The Committee received the deputation referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

Representations:

One further representation has been received on the amended plans from a third party. There has also been additional correspondence with the immediate neighbour who raised several questions about the Committee Report. These have been addressed by return of email.

Upon being proposed and seconded, the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(2) P/17/0505/FP - 64 HILL ROAD FAREHAM PO16 8JY

The Committee received the deputation referred to in Minute 5 above.

Upon being proposed and seconded, the officer recommendation to grant planning permission was voted on and CARRIED.

(Voting: 7 in favour; 2 against)

RESOLVED that PLANNING PERMISSION be granted.

(3) Planning Appeals

The Committee noted the information in the report.

(4) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda items.

(The meeting started at 2.30 pm
and ended at 4.07 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Friday, 17 November 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: T M Cartwright, MBE, K D Evans, M J Ford, JP, Mrs K Mandry, R H Price, JP and L Keeble (deputising for B Bayford)

Also Present: Councillor J S Forrest (items 5 (1), (2), (3) and (4))



1. APOLOGIES FOR ABSENCE

There were no apologies of absence.

2. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

3. DECLARATIONS OF INTEREST

In accordance with Standing Orders and the Council's Code of Conduct the following declarations were made at this meeting:

Councillor A Mandry declared a non-pecuniary interest in items 5(1) and 5(2) – IFA2 Daedalus Airfield as the depute representing Hill Head Residents Association is known to him as he is also a resident of Hill Head.

Councillor Mrs K Mandry declared a non-pecuniary interest in items 5(1) and 5(2) – IFA2 Daedalus Airfield as the depute representing Hill Head Residents Association is known to him as she is also a resident of Hill Head.

4. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Special Planning Committee – 17 November 2017 – DEPUTATION LIST				
NAME	5 (1) – IFA2	5 (2) – IFA2	5 (3) – IFA2	5 (4) – IFA2
	National Grid, Land At Daedalus Airfield, Lee- On-The-Solent, Po13 9ya – The Converter Station Buildings And Site Infrastructure: Details Of The Access, Appearance, Landscaping, Layout And Scale, Pursuant To Hybrid Planning Permission Reference P/16/0557/OA. Details Pursuant To Conditions 07 (Levels), 20	National Grid, Land At Daedalus Airfield, Lee- On-The-Solent, Po13 9ya – Public Open Space On Land To The North Of The Ifa2 Converter Station: Details Pursuant Relating To Access, Appearance, Landscaping, Layout And Scale Pursuant To Hybrid Planning Permission Reference P/16/0557/OA And Details Pursuant To Condition 35	National Grid, Land At Daedalus Airfield, Lee- On-The-Solent, Po13 9ya – Details Pursuant To Conditions 10 (Scheme Of External Lighting); 11 & 12 (Audible Noise Assessment); 14 (Radio Frequency Interference); 22 (Construction Traffic Management Plan) & 23 (Construction Environmental Management Plan) Of Hybrid	National Grid, Land At Daedalus Airfield, Lee- On-The-Solent, Po13 9ya – Details Pursuant To Conditions 9 (Converter Station Drainage) And Condition 28 (Tv And Radio Reception) Of Approved Hybrid Planning Application P/16/0557/OA.

	(Construction Access) And 21 (Operational Access) Of Hybrid Planning Permission Reference P/16/0557/OA	(Hard Landscaping) Of The Hybrid Planning Permission Reference P/16/0557/OA.	Planning Permission P/16/0557/OA.	
Mr W Hutchison (Hill Head Residents Association)	Objecting	Objecting		
Mr D Luetchford (National Grid)	Supporting	Supporting	Supporting	Supporting

5. DEVELOPMENT MANAGEMENT

The Committee considered a report by the Director of Planning and Regulation which set out the background to the Reserved Matters applications and the submission of details required by a number of the planning conditions imposed under the Hybrid Planning Permission Reference P/16/0557/OA.

RESOLVED that the content of the report be noted.

(1) P/17/0835/RM - IFA2 NATIONAL GRID LAND AT DAEDALUS AIRFIELD LEE-ON-THE-SOLENT PO13 9YA

Councillor A Mandry declared a non-pecuniary interest in this item as the depute representing the Hill Head Residents Association is known to him as he is also a resident of Hill Head.

Councillor Mrs K Mandry declared a non-pecuniary interest in this item as the depute representing the Hill Head Residents Association is known to her as she is also a resident of Hill Head.

The Committee received the deputations referred to in Minute 4 above.

At the invitation of the Chairman, Councillor J S Forrest addressed the Committee on this item.

The Committee's attention was drawn to Update Report which contained the following information:-

CONSULTATIONS:

Environmental health (Contaminated Land): No objection. The necessary details required are addressed in the conditions on the hybrid planning permission.

Gosport Borough Council:

Notwithstanding the previous concerns raised about the principle of development and the detrimental impact upon the strategic gap, Gosport Borough Council make the following comments:

-FBC must give reassurance that the reserved matters and all other details submitted pursuant to planning conditions should not prejudice the on-going operations of existing occupiers or deter potential future employers from locating on the Solent Enterprise Zone.

In particular assurance is sought regarding:

- a) Electromagnetic interference; and/or*
- b) Radio frequency interference associated with the interconnector or the cables.*

-FBC must also give assurance that noise from the development will not cause harm to:

- a) users of the open space; or*
- b) the occupiers or neighbouring residential and industrial properties.*

RECOMMENDATION:

A further condition is included to provide for the approval of materials:

02. Details of the final specific finish and colours of cladding and roofing to be used in the construction of the converter station buildings hereby permitted shall be submitted to and approved by the local planning authority in writing prior to their installation on the buildings. The development shall be carried out in accordance with the approved details.

REASON: To secure the satisfactory appearance of the development.

Upon being proposed and seconded the officer recommendation to approve the reserved matters and details pursuant to conditions 7, 20 and 21 of the Hybrid planning permission, subject to the conditions in the report and update report, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report and update report, the reserved matters and details pursuant to conditions 7, 20 and 21 of the hybrid planning permission be APPROVED.

(2) P/17/0834/RM - IFA2 NATIONAL GRID LAND AT DAEDALUS AIRFIELD LEE-ON-THE-SOLENT PO13 9YA

Councillor A Mandry declared a non-pecuniary interest in this item as the deputy representing the Hill Head Residents Association is known to him as he is also a resident of Hill Head.

Councillor Mrs K Mandry declared a non-pecuniary interest in this item as the deputy representing the Hill Head Residents Association is known to her as she is also a resident of Hill Head.

The Committee received the deputations referred to in Minute 4 above.

At the Invitation of the Chairman, Councillor J S Forrest addressed the Committee on this item.

The Committee's attention was drawn to the Update Report which contained the following information: -

CONSULTATIONS:

Environmental Health (Contaminated Land):

No objection. The necessary details required are addressed in the conditions on the hybrid planning permission.

Gosport Borough Council:

Notwithstanding the previous concerns raised about the principle of development and the detrimental impact upon the strategic gap, Gosport Borough Council make the following comments:

- *FBC must give reassurance that the reserved matters and all other details submitted pursuant to planning conditions should not prejudice the on-going operations of existing occupiers or deter potential future employers from locating on the Solent Enterprise Zone.*

In particular assurance is sought regarding:

- a) *electromagnetic interference; and/or*
 - b) *radio frequency interference associated with the interconnector or the cables.*
-
- *FBC must also give assurance that noise from the development will not cause harm to:*
 - a) *users of the open space; or*
 - b) *the occupiers or neighbouring residential and industrial properties.*

Upon being proposed and seconded, the officer recommendation for approval of reserved matters and details pursuant to condition 35 of the hybrid planning application, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, the reserved matters and details pursuant to condition 35 of the hybrid planning application be APPROVED.

(3) P/16/0557/DP/A - IFA2 NATIONAL GRID LAND AT DAEDALUS AIRFIELD LEE-ON-THE-SOLENT PO13 9YA

The Committee received the deputation referred to in Minute 4 above.

At the invitation of the Chairman, Councillor J S Forrest addressed the Committee on this item.

Upon being proposed and seconded, the officer recommendation for approval of details pursuant to conditions 10, 11, 12, 14, 22 and 23 of the hybrid planning permission P/16/0557/OA subject to the receipt of satisfactory

additional details regarding the submission for condition 23, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that subject to the receipt of satisfactory additional details regarding the submission for condition 23 the details pursuant to conditions 10, 11, 12, 14, 22 and 23 of the hybrid planning permission P/16/0557/OA be APPROVED.

(4) P/16/0557/DP/B - IFA2 NATIONAL GRID DAEDALUS AIRFIELD LEE-ON-THE-SOLENT

The Committee received the deputation referred to in Minute 4 above.

At the invitation of the Chairman, Councillor J S Forrest addressed the Committee on this item.

Upon being proposed and seconded, the officer recommendation for approval of details pursuant to conditions 09 and 28 of hybrid planning permission P/16/0557/OA subject to the receipt of satisfactory additional details regarding the submission for condition 09, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that subject to the receipt of satisfactory additional details regarding the submission for condition 09 the details pursuant to conditions 09 and 28 of hybrid planning permission P/16/0557/OA be APPROVED.

(5) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

(The meeting started at 2.00 pm
and ended at 3.24 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

Date: Monday, 27 November 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor J E Butts (Chairman)

Councillor P J Davies (Vice-Chairman)

Councillors: Mrs T L Ellis, Miss T G Harper, Mrs K Mandry, S D Martin and
S Cunningham (deputising for Mrs M Brady)

**Also
Present:**



1. APOLOGIES

Councillor P J Davies Chaired the start of the meeting due to the Chairman being delayed

An apology of absence was received from Councillor Mrs M Brady.

2. MINUTES

Councillor J E Butts joined the Committee at the start of this item and Chaired the remainder of the meeting.

RESOLVED that the minutes of the Audit and Governance Committee meeting held on the 25 September 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcement: -

Members will be aware that the Council can use investigatory powers under the Regulation of Investigatory Powers Act (RIPA). These include surveillance and use of communications data.

Members receive an update on our use of these powers each year in the Annual Counter Fraud report (6 uses in 2016/17). They also receive a copy of the Office of Surveillance Commissioner's inspection report following their on-site inspection every 3 years.

The body responsible for the inspections has now changed under the Investigatory Powers Act 2016 and is now the Investigatory Powers Commissioner's Office (IPCO).

Our next inspection is due in December 2017 but IPCO are using a different approach for District and Borough Councils. They issued the Council with a questionnaire to complete about the way the Council currently manages its use of investigatory powers, which was submitted to them on 17 November 2017. They are now assessing the information contained in the questionnaire and will then decide whether an on-site inspection is still needed.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. EXTERNAL AUDIT - ANNUAL AUDIT LETTER

The Committee considered a report by the Director of Finance and Resources on the External Auditors Annual Audit Letter, which summarises the findings from the 2016/17 audit.

Helen Thompson from EY addressed the Committee to update them on changes to the team; Kevin Suiter is to replace Helen Thompson as the Engagement Lead and Becky Gray, who was in attendance and was introduced to the Committee, has taken over from Jason Jones as the Audit Manager. Helen reassured the Committee that both Jason and her will be remaining at EY so there will be a smooth handover.

RESOLVED that the Committee note the content of the report.

7. TREASURY MANAGEMENT PROGRESS REPORT

The Committee considered a report by the Director of Finance and Resources which sets out the mid-year review of the Treasury Management activity up to 30 September 2017.

RESOLVED that the Committee note the contents of the report.

8. GENERAL DATA PROTECTION REGULATIONS

The Committee received a presentation with a supporting briefing paper from the Head of Democratic Services outlining the General Data Protection Regulation (GDPR) which comes into effect in May 2018.

The presentation, which was delivered by the Committee and Information Services Manager gave an overview of GDPR and advised members how this will affect the Council directly and the work currently being undertaken to ensure officers across all services are ready for its implementation in May next year.

The Head of Democratic Services addressed the Committee to advise that briefing sessions will be delivered next year to all Members of the Council on GDPR, to ensure they too know how to manage and store data safely and securely.

RESOLVED that the Committee notes: -

(a) the contents of the briefing paper; and

(b) the contents of the presentation.

9. UPDATE ON VANGUARD REVIEW OF PROCUREMENT

The Committee received a presentation from the Head of Democratic Services reviewing the Vanguard work being undertaken on the Council's procurement process.

The Head of Democratic Services began by introducing Karen Richards, Procurement Manager to the Committee. The Head of Democratic Services then went onto deliver a detailed presentation about the work being carried out to improve the Council's procurement process using the Vanguard method. Draft buying principals were presented for comment and the Committee was advised that this review would inform work to revise the Council's Contract Procedure Rules.

RESOLVED that members note the content of the verbal update.

10. QUARTERLY AUDIT REPORT

The Committee considered the Quarterly Audit Report by the Head of Finance and Audit.

RESOLVED that the Committee note the progress and findings arising from the internal audit work.

11. REVIEW OF THE WORK PROGRAMME

The Committee considered a report by the Head of Finance and Audit which reviewed the Committee's Work Programme for 2017/18.

RESOLVED that the Work Programme for the rest of the municipal year, be approved.

(The meeting started at 6.00 pm
and ended at 7.35 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 28 November 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, F Birkett, Mrs T L Ellis,
Mrs C Heneghan, L Keeble, A Mandry, Mrs K Mandry,
R H Price, JP, Mrs K K Trott and K D Evans (deputising for T M
Cartwright, MBE)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor T M Cartwright, MBE and Councillor M J Ford, JP.

2. MINUTES

RESOLVED that the minutes of the meeting of the Committee held on 19 September 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. 2018 PARLIAMENTARY CONSTITUENCY BOUNDARY REVIEW

The Committee considered a report by the Head of Democratic Services which outlines the Boundary Commission for England's revised proposals for new Parliamentary constituency boundaries, following the initial consultation exercise.

RESOLVED that the Committee:-

(a) notes that the revised proposals for new Parliamentary constituency boundaries have no further implications for the Fareham Constituency; and

(b) agrees that no further consultation response on the revised proposals should be submitted.

7. RESPONSE TO GOVERNMENT CONSULTATION ON PROPOSALS FOR CHANGES TO GAMING MACHINES AND SOCIAL RESPONSIBILITY MEASURES.

The Committee considered a report by the Head of Environmental Health which outlines the Government consultation on proposals for changes to gaming machines and social responsibility measures and puts forward a suggested response to the consultation.

Members raised concerns that the regulation of time limits on individual players using gaming machines is inadequate and requested that the consultation response be amended to reflect these concerns.

RESOLVED that:-

- (a) the draft response be amended to reflect concerns that the regulation of time limits on individual players using gaming machines is inadequate;
- (b) subject to the inclusion of (a) above, the draft consultation be recommended to the Executive for approval.

8. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME

The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2017/18.

Members requested that a report be brought to the Committee's meeting in March to provide updated information in respect of online gambling.

Members also requested that the Taxis and Wheelchair accessibility agenda item to be presented at the meeting in January include the opportunity for Members to review the Accessibility guidance video that is given to taxi drivers.

RESOLVED that:-

- (a) the Committee notes the progress on actions considered at the meeting held on 19 September 2017, as shown in Appendix A to the report;
- (b) a report be added to the March meeting of the 2017/18 Work Programme in respect of online gambling;
- (c) the Taxis and Wheelchair accessibility item on the agenda for the meeting in January include the opportunity for Members to view the Accessibility video guidance that is given to taxi drivers; and
- (d) subject to (b) and (c) above, the Committee agrees the Work Programme for 2017/18, attached as Appendix B to the report.

(The meeting started at 6.00 pm
and ended at 6.30 pm).

FAREHAM

BOROUGH COUNCIL

Report to Council

Date: **14 December 2017**

Report of: **Head of Democratic Services**

Subject: **ALLOCATION OF SEATS TO COMMITTEES**

SUMMARY

This report provides details of the calculations for political balance relating to the allocation of seats on committees and panels, following the recent by-election for the Stubbington ward.

The report asks the Council to appoint the nominations of the political groups to committees and also to confirm the role of Chairman and Vice-Chairman for each committee.

RECOMMENDATION

That the Council approves:

- (a) the allocation of seats, as set out in Appendix A for the remainder of the municipal year 2017-18; and
- (b) the nominations of the political groups to seats on committees, along with the nominations of deputies and the appointment of a Chairman and Vice-Chairman for each committee for the remainder of the municipal year 2017-18, as set out in Appendix B (to be tabled following the receipt of nominations).

INTRODUCTION

1. Section 15 of the Local Government and Housing Act 1989 imposes a duty on the local authority to review the allocation of seats on the committees of the authority as soon as is practicable after any division of, or change to political groups occurs.
2. On 9 November 2017 the by-election for the Stubbington ward resulted in the seat being won by the Liberal Democrat candidate.
3. Accordingly, the Council is now invited to review the allocation of seats to its committees along with the nomination of deputies and the appointment of a Chairman and Vice-Chairman for each committee for the remainder of the municipal year 2017-18. Such appointments will take effect from 15 December 2017.

ALLOCATION OF SEATS

4. Section 5 of the Local Government and Housing Act 1989 provides the following principles which apply to the allocation of seats:
 - (a) that not all the seats on the body to which appointments are being made are allocated to the same political group;
 - (b) that the majority of seats on each Committee are allocated to a particular group if the number of persons belonging to that group is a majority of the authority's membership;
 - (c) that, subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
 - (d) subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.
5. The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of Committee places between the political groups, the Council must then appoint the nominees of the political groups to the Committees.

POLITICAL PROPORTIONALITY

6. Following the change of group membership in September 2014, the political balance of the Council is set out in the following table:

Group	Conservative	Liberal Democrat	(Independent)	Total
Councillors	24	5	(2)	31
%	77.42	16.13	(6.45)	100

7. Whilst there is a UKIP councillor, a group cannot be formed by a single member and so for the purposes of the calculations of political proportionality for

committee allocations, the UKIP councillor will be treated as an independent member.

8. The allocation of seats between the political groups for each committee shall be in accordance with the figures at Appendix A to this report.

ADJUSTMENTS FOLLOWING CALCULATIONS

9. Each of the political groups is entitled to a certain number of seats on committees. This is based upon their percentage representation on the Council as a whole, as detailed in the table at paragraph 6 above.
10. There are a total of 79 seats to be allocated and the strict entitlement to seats on committees for each political group is as follows:
 - Conservative - 61 seats
 - Liberal Democrat - 13 seats
11. Each of the political groups are only entitled to their proportion of seats and once this entitlement has been reached, a manual adjustment may be necessary.
12. Appendix A shows a rounded allocation of seats to each political group. This is then required to be manually adjusted to ensure that the number of seats allocated to a particular political group matches and does not exceed their strict entitlement.
13. Therefore, the following manual adjustments are required:
 - (a) Under the calculation, the Conservative Group has notionally been allocated 59 seats on committees. This is 2 less more than the strict entitlement of 61 seats and so a positive adjustment must be made to balance the allocations.
 - (b) The Liberal Democrat Group has notionally been allocated 11 seats on committees. This is 2 less than the strict entitlement of 13 seats and so a positive adjustment must be made to balance the allocations.
 - (c) There is one councillor representing the UKIP party but for the purposes of these calculations, a single member cannot be treated as a group and will therefore be calculated as an independent councillor.
 - (d) There are two independent councillors who do not represent a political group. There is no strict entitlement calculation applicable to independent members however, following the calculations and allocation of seats to political groups, the Council must appoint the non-group members to any seats not otherwise allocated. In doing this, the Council may allocate seats from those committees requiring a balancing adjustment. These affected committees are shaded in the table at Appendix A.
 - (e) The seat allocations for each committee must equal the agreed number of seats for that committee, as determined by Council. Where this does not occur, the manual adjustments described at paragraphs 1, 2 and 3 above, must be made from those committees requiring a balancing adjustment.

These affected committees are shaded in the table at Appendix A.

Any remaining seats are “gifted” to the independent members and the allocation of these seats must be agreed by a vote of Council.

14. Group Leaders have been requested to provide nominations to the places on committees to which their respective groups are entitled. The nominations of political groups to seats on committees are set out in Appendix B, to be tabled at the meeting.
15. The Council is also required to appoint a Chairman and Vice-Chairman for each committee and these nominations are included at Appendix B, along with the nomination of deputies.
16. The minority group Leader has been requested to nominate a spokesman for each Executive portfolio area. The nominations of spokesmen to seats on committees are set out in Appendix B.

Background Papers:

None

Reference Papers:

Local Government (Committees and Political Groups) Regulations 1990

Local Government and Housing Act 1989

Declaration of the result of Poll 9 November 2017 By-Election

Enquiries:

For further information on this report please contact Leigh Usher. (Ext 4553)

Political Group Balance Calculation

		Conservative 24 77.42%		Liberal Democrat 5 16.13%		Independent 2 6.45%	
Seats to be allocated		Strict Entitlement	Rounded	Strict Entitlement	Rounded	Strict Entitlement	Rounded
	79	61.16	61	12.74	13	5.10	5
Scrutiny Board	9	6.97	7	1.45	1	0.58	0
Leisure & Community	7	5.42	5	1.13	1	0.45	0
Planning & Development	7	5.42	5	1.13	1	0.45	0
Public Protection	7	5.42	5	1.13	1	0.45	0
Health & Housing	7	5.42	5	1.13	1	0.45	0
Streetscene	7	5.42	5	1.13	1	0.45	0
Licensing & Regulatory Affairs	14	10.84	11	2.26	2	0.90	0
Planning Committee	9	6.97	7	1.45	1	0.58	0
Appeals Panel	5	3.87	4	0.81	1	0.32	0
Audit & Gov	7	5.42	5	1.13	1	0.45	0
Notional allocation	79		59		11		0
Adjustment Required			+2		+2		+5

Notes:

- (i) Under the calculation, the Conservative Group has notionally been allocated 59 seats on committees. This is 2 less more than the strict entitlement of 61 seats and so a positive adjustment must be made to balance the allocations.
- (ii) The Liberal Democrat Group has notionally been allocated 11 seats on committees. This is 2 less than the strict entitlement of 13 seats and so a positive adjustment must be made to balance the allocations.
- (iii) There is one councillor representing the UKIP party but for the purposes of these calculations, a single member cannot be treated

as a group and will therefore be calculated as an independent councillor.

- (iv) There are therefore two independent councillors who do not represent a political group. There is no strict entitlement calculation applicable to independent members however, following the calculations and allocation of seats to political groups, the Council must appoint the non-group members to any seats not otherwise allocated. In doing this, the Council may allocate seats from those committees requiring a balancing adjustment. These affected committees are shaded in the table at Appendix A.
- (v) The seat allocations for each committee must equal the agreed number of seats for that committee, as determined by the Council. Where this does not occur, the manual adjustments described at paragraphs 1, 2 and 3 above, must be made from those committees requiring a balancing adjustment. These affected committees are shaded in the table at Appendix A.

FAREHAM

BOROUGH COUNCIL

Report to Council

14 December 2017

Subject: **Council Tax Support Scheme 2018-19**

Report of: **Managing Director of Fareham Housing**

SUMMARY

This report sets out a recommended Local Council Tax Support scheme for adoption by the Council. This scheme will operate from 1 April 2018.

RECOMMENDATION

It is recommended that the Council approves:

- a) the Council Tax Support scheme; and
- b) that delegated authority is given to the Managing Director of Fareham Housing to make any necessary minor amendments and to publish the final scheme prior to 01 April 2018.

BACKGROUND

1. The national Council Tax Benefit scheme was abolished by Central Government on 31 March 2013. Under that scheme, claimants on low incomes could get up to 100% of their council tax paid and Central Government reimbursed local authorities for this expenditure via the Council Tax Benefit subsidy arrangements. Since 1 April 2013, all billing authorities have been responsible for developing their own means-tested schemes, called Local Council Tax Support, to assist working-age people on low incomes pay their council tax. The Government has continued to prescribe in legislation the support to be provided to pensioner-age claimants.
2. In introducing the changes, Central Government reduced the overall level of funding and this funding is now provided through the Revenue Support Grant to local councils rather than by direct reimbursement for costs incurred.
3. For 2013/14 Fareham Borough Council agreed, following public consultation, the following principles:
 - Every working-age claimant should pay something towards their Council Tax – maximum support was therefore reduced from 100% to 91.5%
 - The scheme should protect the most vulnerable claimants therefore providing the same level of assistance as the previous Council Tax Benefit Scheme
 - Make work pay by increasing the amount of income that working-age claimants can earn before it affects their level of Council Tax Support
 - Provide extra financial support to those suffering genuine hardship as a result of the changes
 - Provide funding to Fareham Citizens Advice Bureau to employ a Budgeting Advisor to assist claimants affected by the changes
4. For subsequent years and following public consultation, the Council agreed and implemented a scheme with the following principles:
 - Every working-age claimant should continue to pay something towards their council tax - maximum support was reduced from 91.5% to 80%
 - The amount of Council Tax Support to be capped to a Band C for those claimants living in larger properties
 - All non-dependents (such as adult sons or daughters living in the claimant's property) should pay something towards the household's council tax bill
 - Continue to incentivise work by keeping the amount of income that working-age claimants can earn before it affects their Council Tax Support at the levels agreed for 2013/14
 - The scheme should continue to protect the most vulnerable claimants and provide additional financial support and budgeting advice to those suffering genuine hardship

PROPOSED COUNCIL TAX SUPPORT SCHEME 2018/19

5. For 2018/19, it is proposed to retain the key principles detailed above and to administer an unchanged scheme.

FINANCIAL IMPACT

6. There are currently 4364 households in the borough receiving Council Tax Support and the expected cost of support for the current financial year is £3.6 million. The caseload and associated expenditure can be seen below:

	Number of claimants	Cost of Council Tax Support
Pension-age caseload	2257	£1,970,446.88
Working-age caseload (vulnerable group)	777	£738,346.79
Working-age caseload (employed)	491	£264,122.55
Working-age caseload (other*)	839	£602,514.61
Total	4364	£3,575,430.83

*In receipt of an out-of-work benefit such as Job Seekers Allowance or Income Support

7. It is anticipated that an unchanged Council Tax Support scheme for 2018/19 will continue to be contained within available resources.

IMPACT ON CLAIMANTS

8. The proposed scheme for 2018/19 will provide the same level of assistance and protection as the current scheme.

PROPOSED SCHEME FOR 2018/19

9. Members are invited to review the summary of the proposed scheme which can be seen at [Appendix A](#) and consider the proposals to agree a Local Council Tax Support scheme for 2018/19.

Appendices:

Appendix A - Council Tax Support Scheme Summary 2018/19

Contact:

For further information please contact Caroline Newman (Ext: 4645)

FAREHAM

BOROUGH COUNCIL

Council Tax Support Scheme Summary 2018/19

(S13A and Schedule 1a of the Local Government Finance Act 1992)

Introduction

Since 1 April 2013 local authorities in England have been responsible for administering their own Council Tax Support Schemes subject to the “*Council Tax Reduction Schemes (Prescribed Requirements) (England) Regulations 2012 (as amended)*”.

This document summarises Fareham Borough Council's Council Tax Support Scheme for the financial year 1 April 2018 to 31 March 2019.

Council Tax Support helps people on low incomes with the cost of their council tax. The rules about how we work out entitlement to Council Tax Support are different, depending on whether you are of working age or of pensionable age.

Pensioners

When we talk about pensionable age customers we mean someone who:

- Has reached the qualifying age for state pension credit, and
- They, or their partner if they have one, do not receive Income Support, Income-based Jobseekers Allowance, Income-related Employment & Support Allowance or Universal Credit.

It is a legislative requirement that those of pensionable age have their Council Tax Support assessed under a national framework therefore all the features set out in section 1 of this summary document have been determined by the government.

If a person receives a war pension, the regulations state that the local authority must disregard a certain amount of that income when calculating Council Tax Support. However, the regulations also allow local authorities to increase the amount that is disregarded if they so wish. We have always disregarded the full amount of war pension income from the calculation of Council Tax Support and will continue to do so in this year's scheme.

Working Age

When we talk about working age customers we mean someone who:

- Has not yet reached the qualifying age for state pension credit, or
- Has reached the qualifying age for state pension credit but they, or their partner if they have one, receive Income Support, Income-based Jobseekers Allowance, Income-related Employment & Support Allowance or Universal Credit.

All the features set out in section 2 of this scheme have been determined by Fareham Borough Council and adhere to the requirements and restrictions set out by the government.

Section 1: The Council Tax Support Scheme for Pensioners (persons who have reached the age at which State Pension Credit can be claimed)

The government has created three classes to determine the level of Council Tax Support that can be provided:

Class A

The person must:

- be liable to pay council tax in respect of a dwelling in which they are resident;
- must have their assessed income less than or equal to the set living allowances (applicable amount) set by government; and
- have made a valid application for support.

(This class also includes persons who receive Guarantee Pension Credit.)

Class B

The person must:

- be liable to pay council tax in respect of a dwelling in which they are resident;
- not have capital above £16,000;
- have assessed income above the living allowances (applicable amount) set by government; and
- have made a valid application for support.

Class C

The person must:

- be liable to pay council tax in respect of a dwelling in which they are resident;
- be somebody who has at least one second adult living with them who is not his/ her partner, not somebody who pays rent, and who is on a prescribed low wage and/or prescribed benefit, as set by government; and
- have made a valid application for support.

What Council Tax Support will be payable to Pensioners?

If you match the criteria in Class A you will qualify for 100% reduction on your council tax liability, minus any reductions due to other adults living in your property (see the section on 'non-dependants' further in this document for more information).

If you match the criteria in Class B then twenty per cent of the difference between your income and living allowance (see the section on 'calculating your needs' further in this document for more information) will be subtracted from your council tax liability, minus any reductions due to other adults living in your property (see the section on 'non-dependants' further in this document for more information).

If you match the criteria in Class C, then you may be awarded Second Adult Rebate. The assessment of this rebate is based on the income of the other adult/s who live in your property.

Section 2: The Council Tax Support Scheme for Working Age persons

The Council has created two classes to determine the level of Council Tax Support that can be provided:

Class D

The person must:

- be liable to pay council tax in respect of a dwelling in which they are resident;
- not have capital above £16,000;
- have assessed income which is less than or equal to their living allowances (applicable amount); and
- have made a valid claim for support.

(This class also includes persons who receive Income Support, Income-based Jobseekers allowance or Income-related Employment & Support Allowance).

Class E

The person must:

- be liable to pay Council Tax in respect of a dwelling in which they are solely or mainly resident;
- not have capital savings above £16,000;
- have assessed income which is above their living allowances (applicable amount); and
- have made a valid claim for support;

What Council Tax Support will be payable to a working age person?

Most working age customers will have their entitlement to Council Tax Support based on 80% of their council tax liability, capped at the amount equivalent to a Band C property. If a person matches the criteria in Class D, they will qualify for maximum support (80% reduction, capped at a Band C), minus any reductions due to other adults living in the property (see the section on 'non-dependants' further in this document for more information).

If a person matches the criteria in Class E, twenty per cent of the difference between their income and applicable amount will be subtracted from the maximum council tax liability allowed. The maximum council tax liability is 80% of council tax the person is liable to pay (less any non dependant deductions) and this 80% support will also be capped to a Band C property.

Vulnerable Groups

Whilst most working age customers will have their entitlement to Council Tax Support based on 80% of their council tax liability, capped at a Band C, one of the key principles of Fareham Borough Council's Council Tax Support Scheme is to support the most vulnerable members of our borough.

Therefore if a customer, or their partner if they have one, receives a Severe Disability Premium or an Enhanced Disability Premium within either their Council Tax Support, Income Support, income-based Jobseekers Allowance or income-related Employment & Support Allowance, or receives the "Limited Capability for work and work related activity" element in their Universal Credit or is in receipt of a war disablement pension, a war widow's pension or war widower's pension, or Armed Forces Independence Payment, their Council Tax Support will be based on a maximum council tax liability of 100% of council tax the person is liable to pay (less any non dependant deductions). There is no restriction on the amount of support given if the property's council tax band is above a Band C.

Section 3: How Council Tax Support works

Who can apply?

Eligibility for Council Tax Support for working-age claimants is set out in Fareham Borough Council's full Council Tax Support scheme rules. A copy of this is available on our website. The regulations relating to Council Tax Support for pension-age claimants can be found on a government website www.legislation.gov.uk. People wishing to claim must be at least 18 years old, liable to pay council tax and the property must be their sole or main residence. Those not eligible to claim will include those not liable to pay council tax, customers with savings of £16,000 or more and most students.

You can only get support if you have a right to reside (subject to certain exemptions) and are habitually resident in the United Kingdom (UK). If you have entered the UK within the 2 years before your claim for benefit, we will ask you about this.

People given refugee status, humanitarian protection or exceptional leave to remain in the UK will be eligible to apply for support.

How to claim

Claims for Council Tax Support can be made in person at the Civic Offices or by telephone.

All claims will need to be supported by evidence of your circumstances and this will need to be provided to us. If you are claiming Housing Benefit as well as Council Tax Support, you will be able to make both claims at the same time.

Start of Council Tax Support

In general, entitlement to Council Tax Support will be assessed from the Monday following the date you first contact us to make a claim.

We may be able to pay Council Tax Support from an earlier date if there has been a good reason why you delayed making your claim. The maximum time we can go back is 1 month from the date your claim for backdating was actually made. You must show there was 'good cause' for not making an earlier claim throughout the whole of any period you want backdated up to the date your claim for backdating was made.

End of Council Tax Support

If you stop being liable for Council Tax, for example if you move away from an address or become exempt, your Council Tax Support stops on the day you stop being liable. If you no longer qualify for Council Tax Support because, for example, your income increases, your Council Tax Support will be stopped from the beginning of the next week. In most circumstances, your Council Tax Support will stop if you

stay outside of Great Britain for more than four weeks even if you intend to return to your home.

How much Council Tax Support can be awarded?

Maximum Council Tax Support depends on:

- Whether you are in the Pension Age scheme or are in the Working Age scheme;
- How much council tax you have to pay; and
- Who you live with.

Calculating your needs (living allowance or applicable amount)

Your needs are known as your living allowance or applicable amount and this is an amount that is set each year. For the Pension Age scheme this is set and approved by Parliament. For the Working Age scheme this is set by the Council and is based on the allowances set by the government for other working age benefits. Your applicable amount takes into account the size of your family, your age and extra needs you may have. It is made up of personal allowances and premiums. Premiums are included if you have dependent children or a disability.

Calculating your income

Your overall income is made up of all the money you and your partner (if you have one) have coming in from earnings, welfare benefits, maintenance payments, pensions and other sources. Depending on the type of income, it may be completely or partially ignored in the calculation of your Council Tax Support or taken fully into account.

Calculating your capital

Your capital includes savings and investments held by yourself and your partner (if you have one) in any form (for example, bank and building society accounts, investment trusts, and shares) from any source (for example, inheritance, redundancy payments, and irregular payments from a charitable or voluntary source). It will normally also include the net sale value of land and housing that you own but do not occupy, after deducting 10% for expenses of sale.

Capital for Pension Age

The first £10,000 of capital is not counted. Capital over £10,000 up to £16,000 will be taken into account at £1 a week for each £500 (or part of £500) of capital over £10,000. Actual interest payments or dividends are not counted as income but as capital. If you have capital over £16,000, you may still be entitled to Second Adult Rebate, as your income and savings are not taken into account. However, the actual income received from the second adult's capital will be taken into account. For customers who receive the Guarantee Credit of Pension Credit there is no upper limit on the capital you can have.

Capital for Working Age

The first £6,000 of capital is not counted. Capital over £6,000 up to £16,000 will be taken into account at £1 a week for each £250 (or part of £250) of capital over £6,000

Non-dependants

Non-dependants are people like grown-up sons or daughters and other adult relatives. If you have non-dependants living with you, your Council Tax Support may be reduced. There are four levels of reduction that may apply. If the non-dependant is not working or working less than 16 hours a week, the lowest deduction will apply. If the non-dependant is doing paid work for 16 hours or more a week, the level of deduction will depend on the non-dependant's gross income.

A deduction will not be made from your Council Tax Support if:

- the non-dependants' normal home is somewhere else; or
- you, or your partner, are registered blind or treated as blind; or
- you, or your partner, are receiving the care component of Disability Living Allowance or Attendance Allowance in respect of yourself or your partner; or
- you, or your partner, are receiving the daily living component of Personal Independence Payment or you, or your partner are receiving an Armed Forces Independence Payment

How Council Tax Support is paid

If you are liable to pay the Council Tax, we will normally send you a Council Tax bill from which your Council Tax Support has already been deducted. You will then have to pay only the reduced amount. This means that you will not actually receive any money, but your Council Tax bill will be reduced.

If you disagree with the amount of Council Tax Support you have been awarded you will need to write to us stating the reasons. We have two months to reply to you. If we agree with your appeal then the Council Tax Support will be amended and you will receive another Council Tax bill showing the revised amount.

If we do not agree with your appeal or you do not receive a response within two months, you may appeal to the Valuation Tribunal Service (www.valuationtribunal.gov.uk). This is an independent and free service who will hear your case (either in person or in writing). If the Valuation Tribunal Service agrees with you they will instruct us to amend your Council Tax Support accordingly.

Changes of circumstances

You must notify us immediately if there is a change in anything that might affect your right to or the amount of Council Tax Support you receive.

This will include:

- where you live;
- who you live with;

- your income, savings and investments change;
- you stop getting Pension Credit, Income Support, income-based Jobseeker's Allowance, Universal Credit or Employment & Support Allowance;
- you have a change in your Income Support or Employment & Support Allowance which means you no longer receive the Severe or Enhanced Disability Premium amounts as part of your income;
- you have a change in your Universal Credit award that means you no longer receive the 'limited capability for work and work related activity' element;
- if you or your partner go into hospital;
- any other changes in your circumstances which might affect your right to Council Tax Support

Counter Fraud and Compliance

In order to protect the finances of the Council and also in the interests of all council tax payers, we will undertake such actions as allowed by law to;

- Prevent and detect fraudulent claims and actions in respect of Council Tax Support;
- Carry out investigations fairly, professionally and in accordance with the law; and
- Ensure that sanctions are applied in appropriate cases

FAREHAM

BOROUGH COUNCIL

Report to Council

14 December 2017

Subject: **Consulting with Hampshire Fire and Rescue Service on Planning Applications**

Report of: **Director of Planning and Regulation**

SUMMARY

At the meeting of Council on the 27th July 2017 a Motion was made by Councillor R H Price to consult the Fire Service on certain types of planning applications.

In light of the importance of this subject, Council agreed that an Officer's report on the matter be considered by the Planning Committee and recommendations made to be considered by Council at its next meeting.

A report was considered by the Planning Committee at its meeting on the 15 November 2017 and Council is asked to consider the recommendations made by the Planning Committee.

RECOMMENDATION

It is recommended that the Council:

- (a) agrees to consult with Hampshire Fire and Rescue Service on planning applications for Schools, Hotels, High Risk Office Blocks, High Rise Housing, large Development Sites and National Health Buildings with immediate effect; and
- (b) agrees to write to the Local Government Association and the Secretary of State for the Department for the Communities and Local Government recommending that existing legislation should be changed to make it mandatory of local authorities to consult with fire authorities on the application types as set out in paragraph (a) above.

INTRODUCTION

1. At the meeting of Council on the 27th July, A Notice of Motion received from Councillor R H Price, was presented. The Notice of Motion stated:
“I propose that in light of the Grenfell Tower Fire, this Council writes to the Local Government Association and the relevant Minister of State asking that Planning Law is changed to make it obligatory for Planning Departments to consult the Fire Service on all Planning applications which relate to Schools, Hotels, High Risk Office Blocks, High Rise Housing, Large Development Sites and National Health Buildings. In the meantime, Fareham immediately operates the voluntary process offered by Hampshire Fire and Rescue Service to look at the above mentioned planning applications.”
2. Council resolved that the Motion be deferred, subject to an Officer’s report being considered at a future date by the Planning Committee before being presented to Council.

BACKGROUND

3. At its meeting on 15 November 2017, the Planning Committee considered the report attached as Appendix A and agreed amended recommendations as proposed by Councillor R H Price, JP, as set out in this report.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report.

CONCLUSION

5. That Members approve the two recommendations set out within this report.

Appendices: Appendix A - Planning Committee Report 15 November 2017

Contact: For further information please contact Lee Smith (Ext: 4427)

FAREHAM

BOROUGH COUNCIL

Report to Planning Committee

Date 15 November 2017

Report of: Director of Planning and Regulation

Subject: CONSULTING WITH HAMPSHIRE FIRE AND RESCUE SERVICE
ON PLANNING APPLICATIONS

SUMMARY

At the meeting of Council on the 27th July 2017 a Motion was made by Councillor R H Price to consult the Fire Service on certain types of planning applications.

In light of this being such an important subject, Council agreed that an Officer's report on the matter should first be considered by the Planning Committee before the matter is presented to the next Council meeting.

RECOMMENDATION

That the Committee approves:

- (I) that this council consult Hampshire Fire and Rescue service on planning applications for taller buildings, developments where large numbers of people are likely to be present and new public buildings with immediate effect; and
- (II) that this council write to the local government association and the secretary of state for the department for the communities and local government recommending that existing legislation should be changed to make it mandatory for local authorities to consult with fire authorities on the application types set out in paragraph 1 above.

Introduction

1. At the meeting of Council on the 27th July, A Notice of Motion received from Councillor R H Price, was presented. The Notice of Motion stated:

“I propose that in light of the Grenfell Tower Fire, this Council writes to the Local Government Association and the relevant Minister of State asking that Planning Law is changed to make it obligatory for Planning Departments to consult the Fire Service on all Planning applications which relate to Schools, Hotels, High Risk Office Blocks, High Rise Housing, Large Development Sites and National Health Buildings. In the meantime Fareham immediately operates the voluntary process offered by Hampshire Fire and Rescue Service to look at the above mentioned planning applications.”
2. The Mayor announced that he had been advised by the Chief Executive Officer that, in light of this being such an important subject, an Officer’s report will be considered by the Planning Committee before being brought to the next Council meeting. The report will set out the technical details and the implications of such a statutory consultation and will enable a full debate on the subject with all the facts to hand.
3. Council resolved that the Motion be deferred, subject to an Officer’s report being considered at a future date by the Planning Committee before it is presented to Council.
4. The following report sets out the implications of such consultations, and advises Members to agree two recommendations to Council to assist in their consideration of this matter.

The current position in respect of consulting on planning application.

5. At the present time there is no statutory requirement for Local Planning Authorities to consult Fire Authorities on planning applications.
6. The detailed design of a building in so far as it relates to fire-spread and the means of escape in the event of fire is considered under the building regulations.
7. The Head of the Building Control Partnership advises that when the Hampshire Fire and Rescue Service (HFRS) are consulted by Building Control on new development, the Fire Service’s primary focus is on making sure they can get fire-fighting appliances to the building and that an appropriate water supply of sufficient pressure is available.

Consulting the fire service on planning applications

8. Following Councillor Price’s Motion being presented to Council, the Head of Development Management wrote to the Chief Officer of Hampshire Fire and Rescue Service (HFRS) in August this year. Within that letter the views of the Chief Officer were sought on whether HFRS would be happy to receive consultations on planning applications involving taller buildings, or where large numbers of people are likely to be present.

9. In late October, HFRS responded to the Head of Development Management and confirmed that they would be happy to be consulted on the application types set out within Paragraph 1 of this report. HFRS highlighted the fact that whilst there is no statutory requirement for such consultation to take place, HFRS always aim to work with partner agencies and were happy to do so with regards to this proposal.
10. In light of the confirmation from HFRS that they are happy to be consulted in particular situations, Officers believe it would be appropriate to consult with them with immediate effect.
11. It is Fareham Borough Council's normal practice to consult on planning applications electronically. If Members agree to consulting with HFRS, the arrangements can be put in place immediately and would have negligible cost implications for this Council.

Seeking a change in the law to make it mandatory for Council's to consult Fire Services about particular planning application types

12. The responsibility for planning policy and the building regulations lies within the Department for Communities and Local Government
13. As highlighted above, there is currently no statutory requirement for Local Planning Authorities to consult Fire Authorities on planning applications. HFRS have advised that they would be happy to respond to such consultations from this Council on a voluntary basis.
14. Following the Grenfell Tower fire tragedy, the Government confirmed on the 30th August that an independent review of Building Regulations and Fire Safety is to be undertaken.
15. The purpose of the review is twofold - to make recommendations that will ensure a sufficiently robust regulatory system for the future and to provide further assurance to residents that the complete system is working to ensure the buildings they live in are safe and remain so.
16. The Review will:
 - map the current regulatory system (i.e. the regulations, guidance and processes) as it applies to new and existing buildings through planning, design, construction, maintenance, refurbishment and change management;
 - consider the competencies, duties and balance of responsibilities of key individuals within the system in ensuring that fire safety standards are adhered to;
 - assess the theoretical coherence of the current regulatory system and how it operates in practice
 - compare this with other international regulatory systems for buildings and regulatory systems in other sectors with similar safety risks;
 - make recommendations that ensure the regulatory system is fit for purpose with a particular focus on multi-occupancy high-rise residential buildings.
17. The Review will seek the input of relevant interested parties and will work closely

with other Government Departments. It will make recommendations in light of the evidence gathered. These recommendations can cover changes or clarifications required to any part of the system or recommendations for further work Government needs to carry out.

18. Members may well consider that now would be the appropriate time to advise the Government of the view that it should be a mandatory requirement to consult Fire Services on planning applications involving taller buildings and/ or developments where large numbers of people are likely to be present. This would then enable the Fire Service to highlight any major fire risk/ escape issues at the earliest possible stage within the design process.

Risk Assessment

19. There are no significant risk considerations in relation to this report

CONCLUSION

20. That Members approve the two recommendations set out within this report.

Enquiries:

For further information on this report please contact Lee Smith. (Ext 4427)

FAREHAM

BOROUGH COUNCIL

Report to Council

14 December 2017

Subject: **Corporate Strategy 2017 - 2023**

Report of: **Director of Finance and Resources**

SUMMARY

Our Corporate Strategy sets out our vision and priorities for the Borough.

It is a key document which influences our medium-term budget planning, our day to day service delivery and the large-scale projects that we will undertake in the future.

On 10 July 2017, the Executive considered the Council's draft Corporate Strategy 2017-23 and approved for it to be circulated for public consultation. 778 people took part in the twelve-week public consultation that ran between 24 July and 16 October.

The majority supported the contents of the Corporate Strategy. Following analysis of the consultation results, two further improvement actions have been added to the Strategy. The first focuses on exploring the best approaches to improving air quality in areas of concern and the second encourages the provision of more A Level courses within the Borough.

The results of that consultation and the updated Corporate Strategy were presented to the Scrutiny Board for consideration on 23 November 2017. It was then approved at the 04 December 2017 meeting of the Executive and is now presented to Council for adoption.

RECOMMENDATION

It is recommended that the Council:

- a) notes the results of the Draft Corporate Strategy consultation; and
- b) approves the Corporate Strategy 2017- 2023.

INTRODUCTION

1. Our Corporate Strategy sets out our vision and priorities for the Borough. It is a key document which influences our medium-term budget planning, our day to day service delivery and the large-scale projects that we will undertake in the future.
2. On 10 July 2017, the Executive considered the Council's draft Corporate Strategy 2017-23 and approved for it to be circulated for public consultation. It also approved the six main priorities in the strategy following an earlier consultation:
 - Priority One: Providing Housing Choices
 - Priority Two: Protect and Enhance the Environment
 - Priority Three: Strong, Safe, Inclusive and Healthy Communities
 - Priority Four: Maintain and Extend Prosperity
 - Priority Five: Leisure Opportunities for Health & Fun
 - Priority Six: Dynamic, Prudent & Progressive Council
3. This report presents the results of the Draft Corporate Strategy consultation, including how the proposed final strategy has been updated to reflect feedback received from residents

BACKGROUND

4. A twelve-week public consultation ran between 24 July and 16 October. The consultation was publicised via press release, Facebook, Twitter, the Council's website and Council Connect. Email invites were sent to the E-Panel's 2,240 members and 1,500 letters (100 in each Ward) were sent to randomly selected addresses.
5. A static consultation display was stationed in Fareham Shopping Centre and Portchester Library throughout the consultation period. Face-to-face engagement events also took place in Ferneham Hall, Locksheath Shopping Centre, Stubbington Village Centre and Portchester Village Centre as well as at a Youth Conference held in the Civic Offices.
6. The six main priorities proposed in the updated Corporate Strategy were agreed following an earlier public consultation. The focus of the recent 12-week consultation was on the proposed improvement actions supporting the six main priorities.
7. Respondents were asked to rate from low to high, how much of a priority they considered each of the proposed improvement actions. They were also asked to comment on the individual priorities and make suggestions for additional improvement actions.
8. Overall, 778 people completed the survey. Most respondents considered each of the Council's proposed improvement actions to be a priority. The following section outlines each of proposed improvements and the percentage (in brackets) of respondents who said it was either a medium, fairly high or high priority. This is then followed by an analysis of comments given and other improvement actions proposed by respondents (see Appendix A for more details):

9. Priority One: Providing Housing Choices

- Enable the delivery of Welborne Garden Village, providing new homes, jobs, schools and leisure facilities (74%).
 - Prepare a new Local Plan, which will plan for new homes and employment space across Fareham up to 2036 (83%).
 - Implement a new Housing Strategy to include affordable options (86%).
10. The highest number of comments given by respondents were linked to the provision of affordable housing, particularly for younger people. Adequate infrastructure e.g. roads and services such as health and education to meet the needs of a growing Borough residents were also common themes to emerge from comments. The Council does not provide roads or education and health services. However, we are consulting with partners such as Hampshire County Council and Fareham and Gosport Clinical Commissioning Group as part of the Draft Local Plan consultation, so that they can plan for future service and infrastructure provision.
11. When asked what other improvements could be included in the Corporate Strategy the focus was again on infrastructure, services and affordable housing. It should be noted that affordable housing options are included in the Welborne Plan, Draft Local Plan and will form part of the future Housing Strategy.

12. Priority Two: Protect and Enhance the Environment

- Transform the fields and verges on the boundary of Daedalus into an exciting new area of public open space (75%).
 - Create a new Country Park at Titchfield (74%).
 - Transform woodland areas at Coldeast to create new public open spaces (65%).
 - Deliver major coastal defence schemes at Portchester and Hill Head (90%).
 - Increase our recycling rates and reduce the amount of household waste (92%).
13. The main themes to emerge from the comments on Priority Two were related to increasing recycling, keeping green space and protecting wildlife. These themes also came out strongly when asked about further actions the Council could focus on. It can be argued that improvement actions for Protecting and Enhancing the Environment already tackle these themes. Improving air quality was another proposed improvement action some respondents suggested.

14. Priority Three: Strong, Safe, Inclusive and Healthy Communities

- Promote and support the delivery of a Garden Village at Welborne over the next 20 years (69%).
- Extend Holly Hill cemetery by 400 burial plots to increase the number available in the west of the Borough (64%).

- Review our approach to Community Safety to ensure that we make the Borough as safe as possible (92%).
15. The majority of comments about Priority Three related to a perceived lack of Police presence within the Borough. Some residents also wanted an increase in Police numbers as an improvement action. Whilst it is not the role of the Council to allocate Police resources, the proposed review of Community Safety will require us to continue to work closely with the police on how we can make sure the Borough is as safe as possible. It is important to note that Fareham has the third lowest recorded crime rates in Hampshire. Air quality was again raised as an area of concern amongst some residents.
16. **Priority Four: Maintain and Extend Prosperity**
- Start the regeneration of Fareham Town Centre (90%).
 - Construct an extension to our successful Innovation Centre at Daedalus (74%).
 - Enable the redevelopment of Portchester Village Centre (81%).
 - Continue to support the creation of new jobs at Daedalus (88%).
 - Support the construction of major new highway schemes (86%).
17. The highest number of comments related to Priority Four were about infrastructure, particularly roads. This was also the most popular theme to emerge when asked about other actions the Council could be doing. Improving transport infrastructure falls within the proposed improvement action to 'support the construction of major new highway schemes.' A number of comments, particularly from younger respondents, focused on the need to improve the provision of A Levels within the Borough.
18. **Priority Five: Leisure Opportunities for Health & Fun**
- Transform Westbury Manor Museum into a vibrant "culture stop" in Fareham Town Centre (67%).
 - Develop long term plans to bring the Ashcroft Arts Centre and Ferneham Hall together into a new and exciting single arts and entertainment venue (68%)
 - Provide new sports pitches and children's play area at Coldeast (77%).
 - Provide a new allotment site in the Stubbington area (64%)
 - Improve the facilities at Cams Alders Recreation Ground (70%).
19. Many of the comments provided were complimentary about the Council's provision of leisure facilities. However, some wanted more facilities across the Borough. Whilst some respondents commented that they did not want Ferneham Hall and the Ashcroft Centre replaced with a new venue, the majority supported this.
20. When asked about other improvement actions, there were a range of responses. The main theme to emerge was the provision of more facilities for both young and old people. However, few examples of what they could be were given.

21. Priority Six: Dynamic, Prudent & Progressive Council

- Continue to work within a balanced and sustainable budget, recognising the reduction in Government funding (94%).
 - Continue to implement the Vanguard Methodology, a new way of working that puts the customer at the heart of Council services (90%).
 - Develop the Civic Offices to be an attractive working environment for existing and prospective tenants (70%).
 - Review all Council owned land and buildings to ensure we make the best use of our assets (95%).
 - Be alive to new opportunities for further investment in commercial properties to boost income (88%).
 - Continue to explore opportunities for closer working with neighbouring Councils (89%).
22. There were a range of comments related to this priority. Most expressed support for the proposed improvement actions above. Some respondents said that we should only invest in commercial properties within the Borough, others that we should ensure that we only make sound investments.

RISK ASSESSMENT

23. Proposed additional Improvement Actions

24. Following analysis of the supporting comments given by respondents during the consultation it is proposed that two further improvement actions are included in the final Corporate Strategy.
25. The first relates to air quality, which is a topic of interest both nationally and locally. A number of respondents raised this as an issue that should be included in an improvement action within the new Corporate Strategy.
26. On 9 October 2017, the Executive agreed to extend Gosport Road and Portland Street Air Quality Management Areas. A member led steering group and a technical officer group were also established to exploring approaches to improving air quality in areas where the levels of NO₂ exceed national guidelines. Taking these factors into account, it is proposed that the following improvement action is included in Priority Three: Strong, Safe, Inclusive and Healthy Communities:
- Explore the best approaches to improving air quality in areas where the levels of NO₂ exceed national guidelines.
27. The second new improvement action relates to the provision of A Levels within the Borough. This was an area of concern, particularly amongst younger respondents.
28. Fareham College started providing a limited range of A Levels linked to specific Btec courses in September 2017. However, most young residents need to go outside of the Borough to study for A Levels. Although it is not the Council's role to plan for or provide education, it can encourage and support the relevant partners to do so. It is therefore proposed that the following action be added to Priority Four: Maintain and Extend

Prosperity:

- Encourage the provision of more A Level courses with the Borough.
29. The results of the consultation clearly indicate that all the proposed priorities and improvement actions in the Corporate Strategy 2017-23 (Appendix B) are supported by most residents. Including the two further actions identified above demonstrates that resident concerns expressed during the consultation have been listened to and the Council will work towards tackling them.
30. The results of that consultation on the draft Corporate Strategy were presented to the Scrutiny Board for consideration on 23 November 2017. The results of that consultation and the updated Corporate Strategy were presented to the Scrutiny Board for consideration on 23 November 2017. It was then approved at the 4 December 2017 meeting of the Executive and is now be presented to Council for final approval.

CONCLUSION

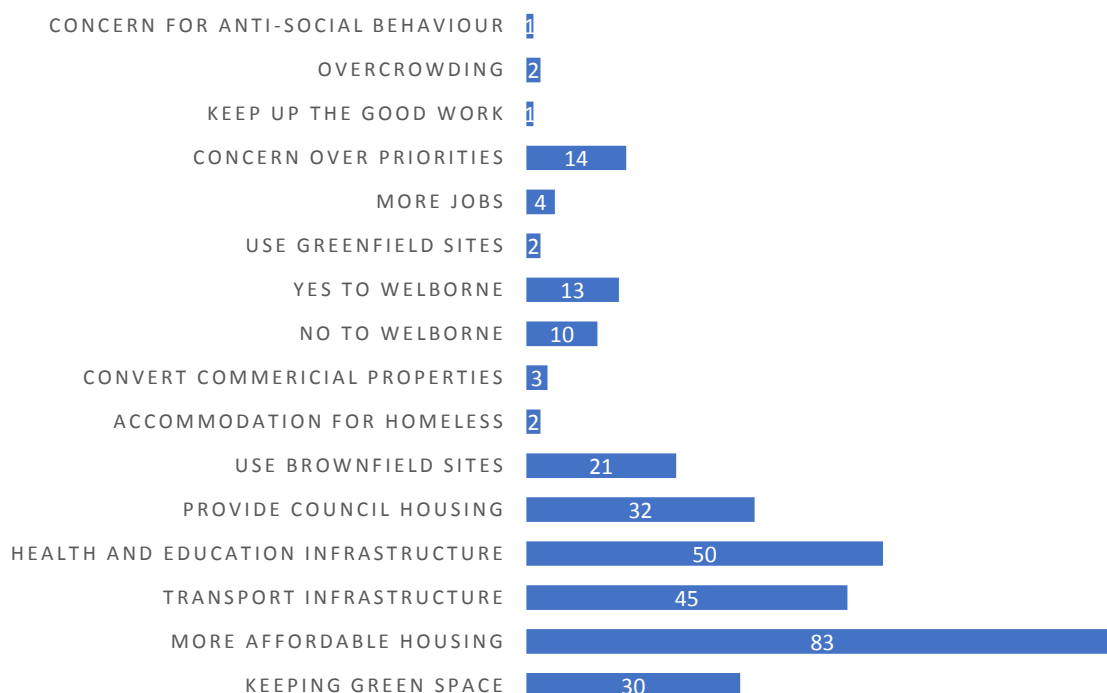
31. The Corporate Strategy is a key document within the Council's performance management framework. It influences our medium-term budget planning, our day to day service delivery and the large-scale projects that we will undertake in the future.
32. An initial consultation on the was carried out in 2016, during which all the proposed priorities in the draft Corporate Strategy were supported by residents. A second consultation took place earlier this year and most residents agreed with all the proposed improvement actions.
33. Following analysis of the consultation results, two further improvement actions have been added to the Strategy. The first focuses on exploring the best approaches to improving air quality in areas of concern and the second encourages the provision of more A Level courses within the Borough. and is now be presented to Council for final approval.

Appendices: Appendix A – Analysis of Consultation Comments
 Appendix B – Corporate Strategy 2017-23

Contact: For further information please contact Roy Brown (Ext:4409)

Appendix A – Analysis of Consultation Comments

DO YOU HAVE ANY COMMENTS ABOUT 'PROVIDING HOUSING CHOICES' PRIORITY?

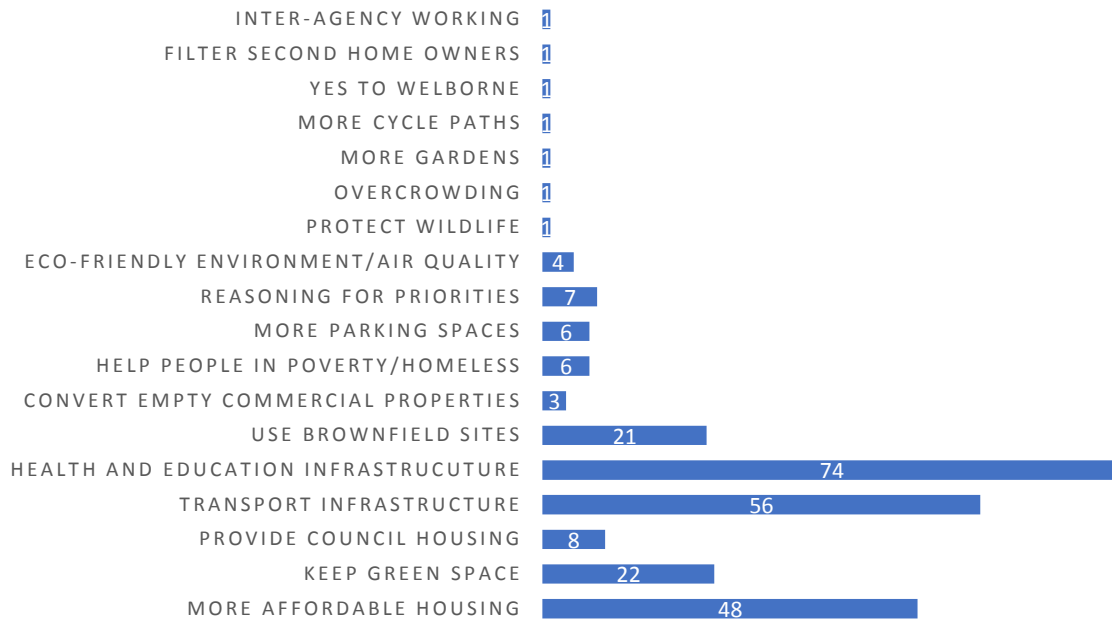


There was a strong response with regards to affordability of houses, particularly for first-time buyers. One person suggested 'affordable housing is a must to be able to break the poverty cycle due to high private renting costs'. A number were focused around Welborne, with the main concerns focused on its impact on the health and education infrastructure, and on the transport infrastructure.

Some residents commented that they did not want to see the loss of green space, and would prefer building to take place on brownfield sites, or converting commercial properties into housing.

Appendix A – Analysis of Consultation Comments

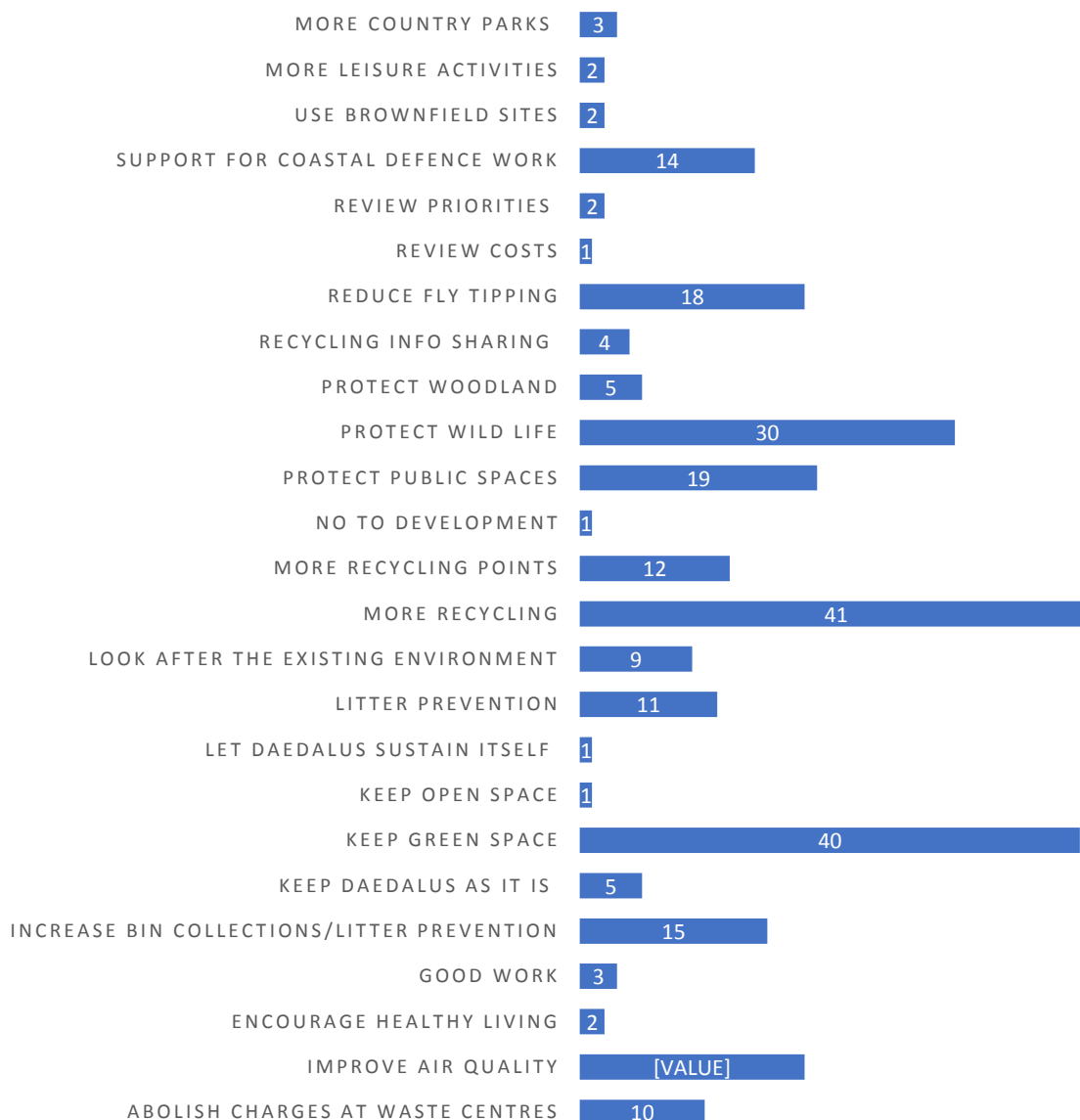
ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY ONE YOU THINK WE SHOULD FOCUS ON?



Respondents were most concerned with ensuring infrastructure was in place within the Borough to cope with a growing population on the 'are there any other actions linked to Priority One to focus on?' comments box. One comment reflects this understanding that 'additional social care, education and medical facilities should always accompany housing developments to maintain quality.' A significant number were again focused on the importance of providing affordable housing options.

Appendix A – Analysis of Consultation Comments

DO YOU HAVE ANY COMMENTS ABOUT THE 'PROTECT AND ENHANCE THE ENVIRONMENT' PRIORITY?



The main comments for 'Do you have any comments about the 'Protect and Enhance the Environment' Priority? included recycling, keeping green space, and keeping wild areas. Most comments about recycling concerned the lack of weekly collections, and how more items should be recyclable. However, there were several comments that were concerned with fly tipping, which they saw as an outcome of charges at waste recycling centres. Another common theme was the wish for a greater focus on air quality within parts of the Borough.

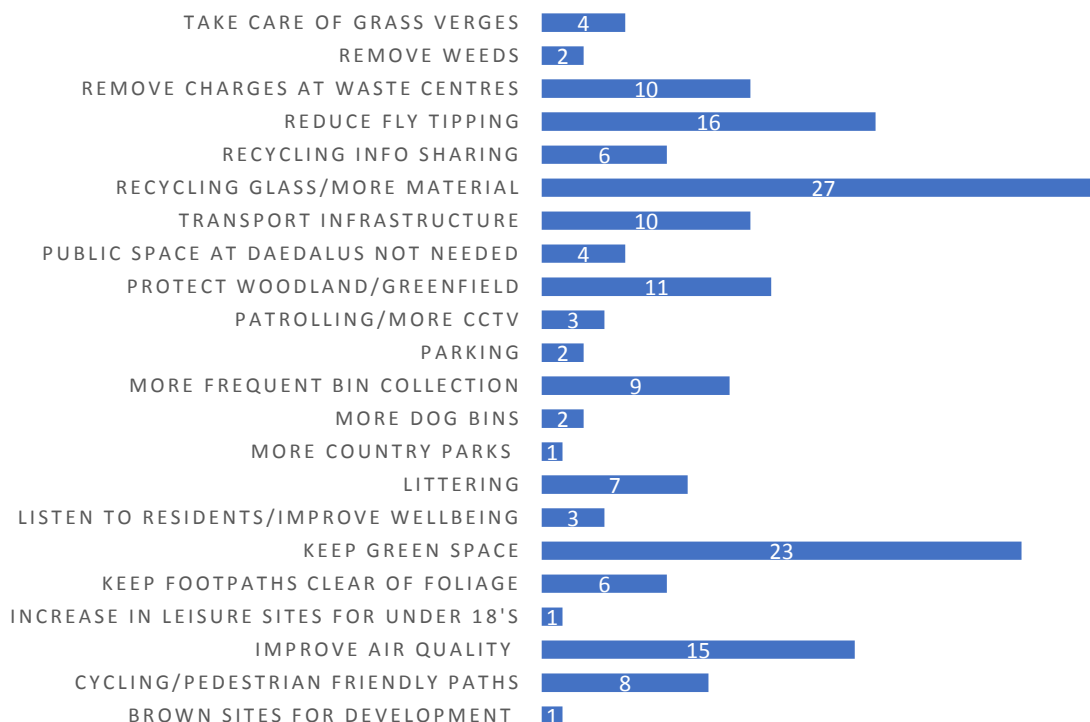
There were also many comments on protecting green space, with some comments criticising the loss of woodland to create an open space at Coldeast. However, there was support for a new Country Park at Titchfield.

One person stressed 'we are already well provisioned for outdoor recreational spaces locally; efforts and recourses should focus on protecting that'. Green spaces

Appendix A – Analysis of Consultation Comments

are something that some respondents seemed passionate to protect, with thirty comments focused on ‘protecting wildlife’, and ‘keeping the countryside preserved’.

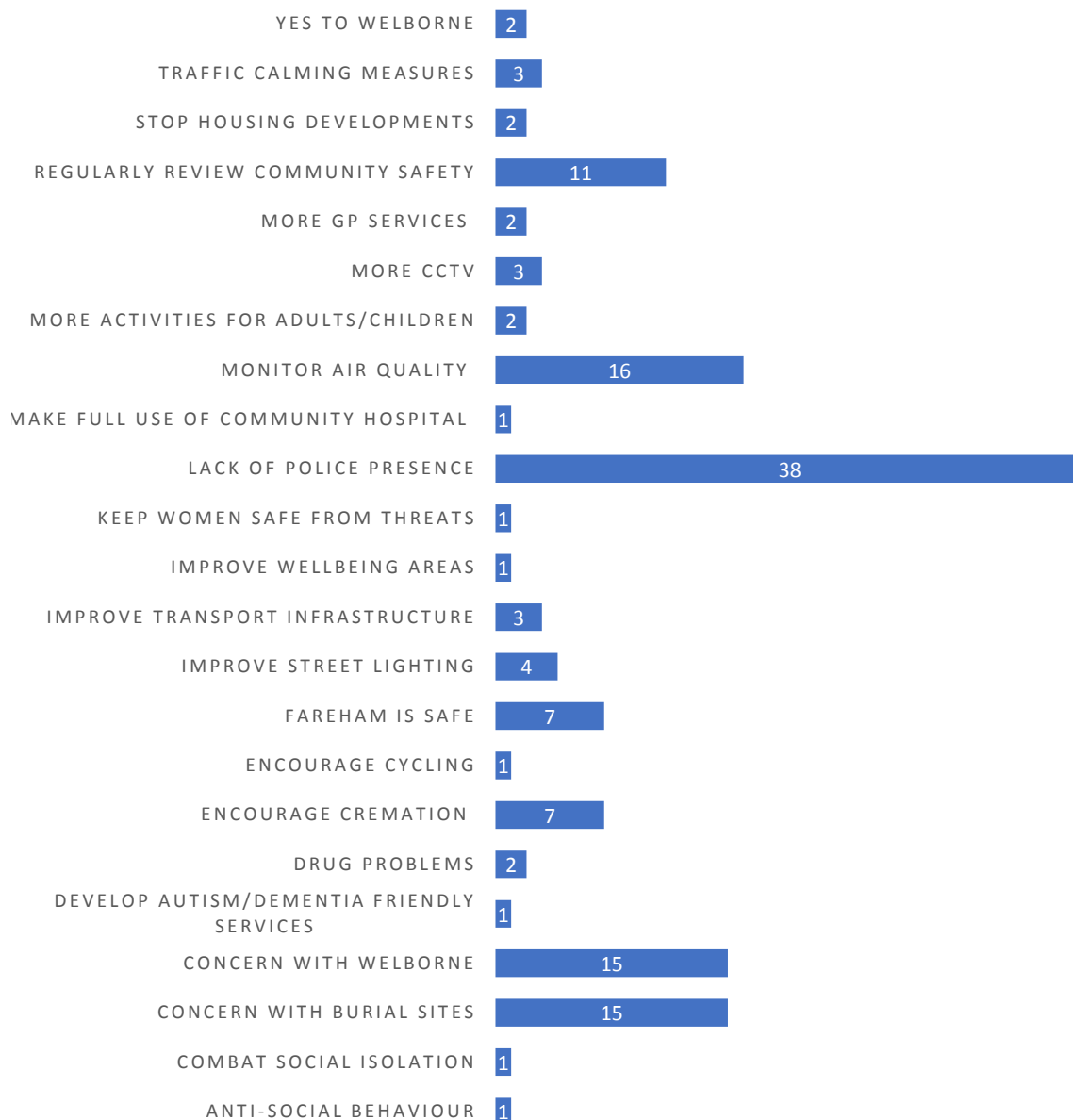
ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY TWO YOU THINK WE SHOULD FOCUS ON?



For ‘Are there any other actions linked to Priority Two you think we should focus on?’, comments were again focused around keeping green space, recycling and protecting woodland. However, other issues such as reducing the levels of pollution, and improving transport infrastructure were also concerns. Residents suggested that ‘air quality could be enhanced by improving cycle ways, encouraging bike riding, and improving parking areas would prevent cars from waiting on access roads’ wasting fuel.

Some residents suggested Hampshire County Council’s recycling centre fees needed to be dropped to discourage fly tipping. One person had an idea to ‘run a campaign to encourage streets and neighbourhoods to take pride with glass verges and greens.’ They expanded further ‘one of their neighbours this year has planted bulbs/flowers on the grass verges that lead into our street, it looks great and helps to foster community spirit’.

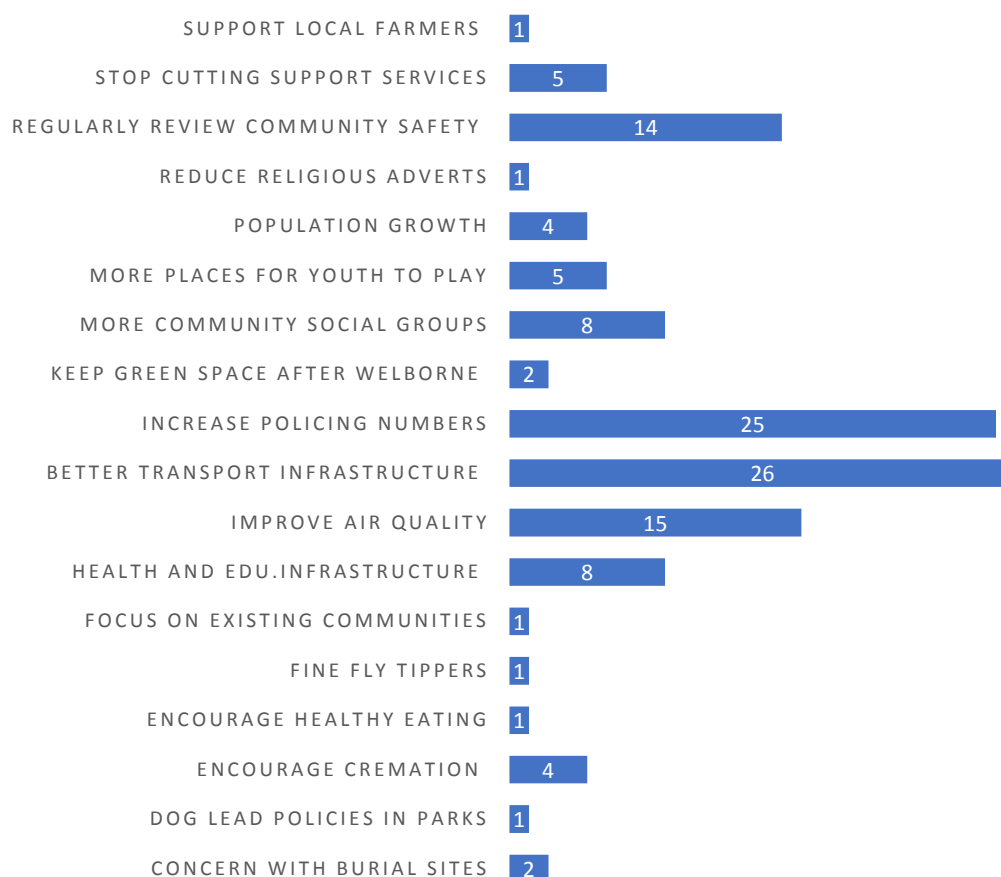
DO YOU HAVE ANY COMMENTS ABOUT THE 'STRONG, SAFE, INCLUSIVE AND HEALTHY COMMUNITIES'?



Most comments for 'Do you have any comments about the 'strong, safe, inclusive and healthy communities'? comments were concerned about a perceived lack of a police presence across Fareham. The data collected suggests that there were concerns with vandalism, break-ins, anti-social behaviour and the presence of homeless people and addicts. It is interesting to note that Fareham has the third lowest crime rates in Hampshire. Whilst the Council does not have control over policing, the information can be shared with out Police partners and considered when a review of our Community Safety arrangements is undertaken.

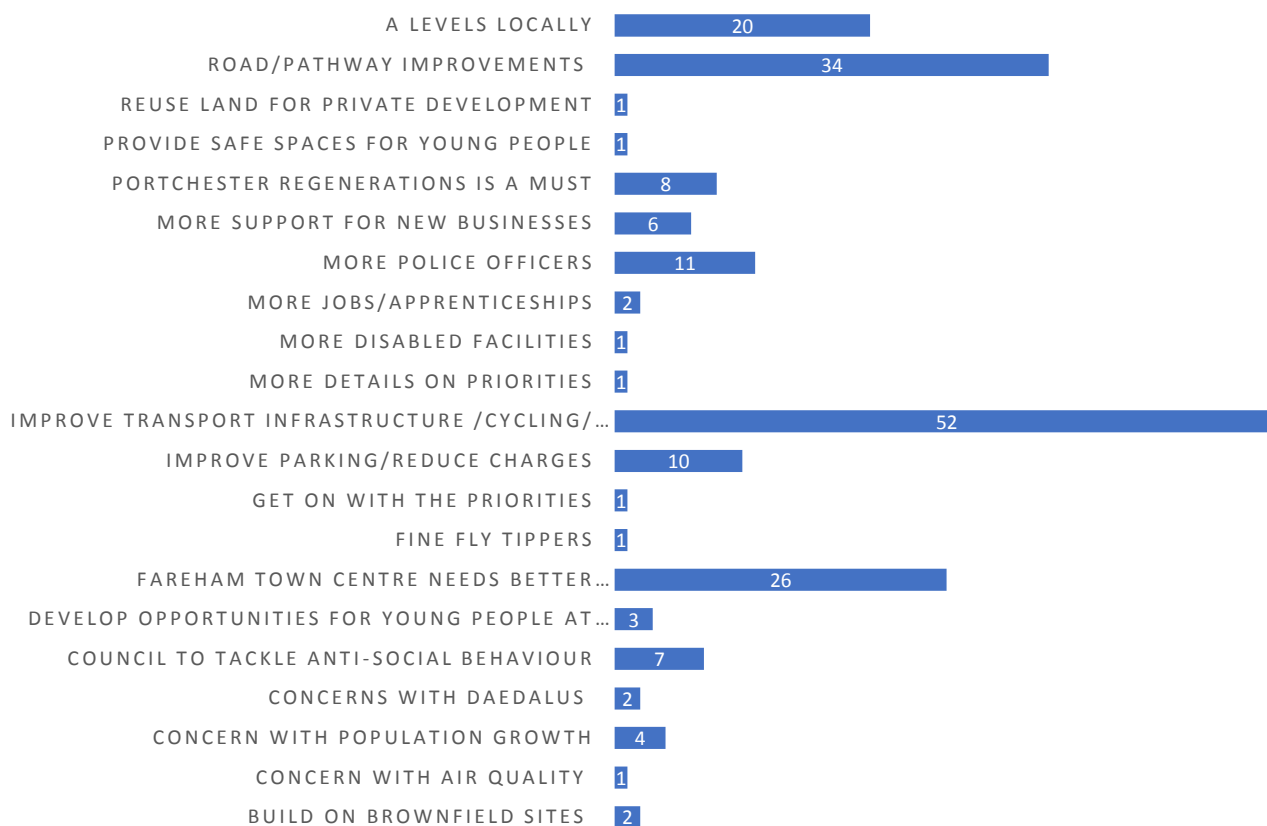
Some queries extending Holly Hill cemetery by 400 burial plots. Either people did not want it, or people thought that 400 plots would not be enough. Air quality was again another issue that was raised.

ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY THREE YOU THINK WE SHOULD FOCUS ON?



For 'Are there any other actions linked to Priority Three you think we should focus on?', there was a range of comments, including encouraging cycling, providing more places for youth to play and more support for the homeless. However, the biggest concern was over the lack of policing presence around the Borough. There were comments about road and cycle path safety, traffic congestion and the impact of population growth in the area.

DO YOU HAVE ANY COMMENTS ABOUT 'MAINTAIN AND EXTEND PROSPERITY' PRIORITY?

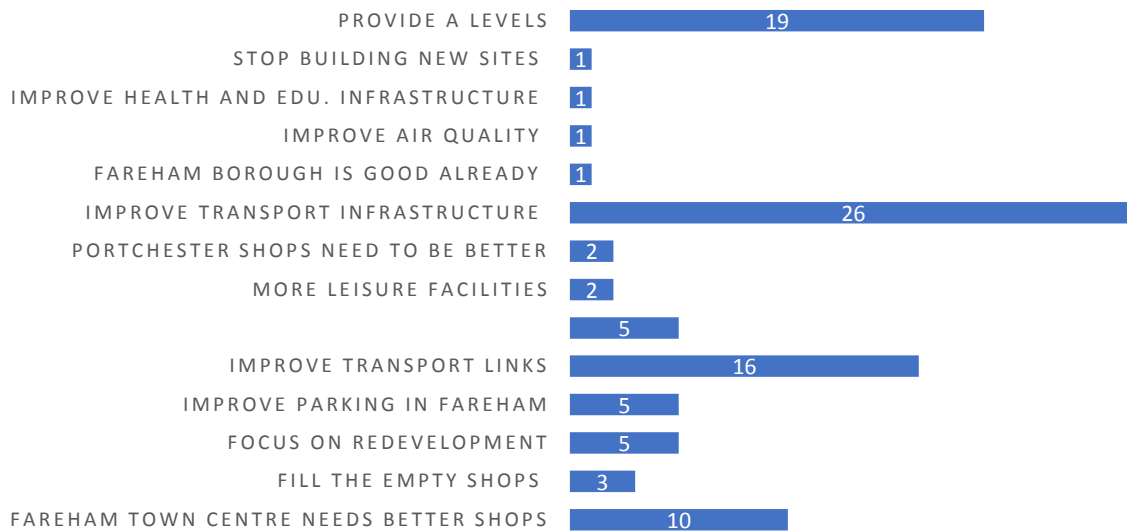


For 'Do you have any comments about the 'Maintain and Extend Prosperity' Priority? were road improvements, concern with transport infrastructure, and Fareham Town Centre requiring better shops.

Comments supported the regeneration of Fareham Town Centre, with the biggest concern was that Fareham Town Centre needing better shops. However, comments were not as supportive for the new major highway schemes, as they did not feel it is needed; are worried about the further traffic problems it could bring; and that the existing roads need to be improved first as part of developing the transport infrastructure.

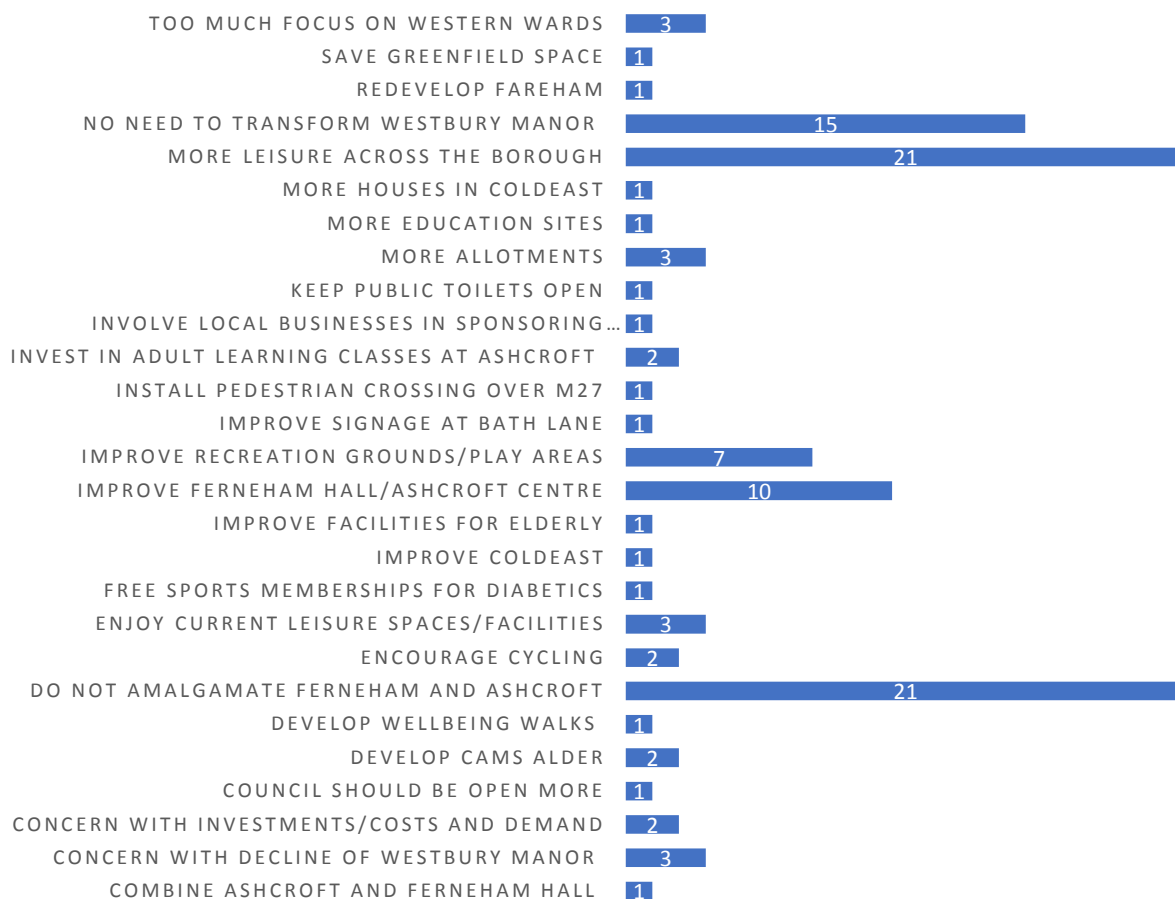
A number of younger respondents commented on the need to provide more A Level options locally.

ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY FOUR YOU THINK WE SHOULD FOCUS ON?



Respondents shared their need for improvements to highways, parking and transport links throughout the Borough (transport infrastructure). There were multiple comments about shops being empty, and the lack of jobs for young people in the area. One person's suggestion was to 'encourage local businesses to invest in Fareham with attractive business rates and start-up business rates and start-up benefits for employing local resident's and college graduates.' They went on to explain the need to 'develop a plan on how the digital economy can improve living standards in the area.' Other residents felt that Fareham needed to 'engage young people in general', and there needed to be greater opportunities in Fareham for 'education linked to jobs, and industry where possible'. Implying that current education facilities post-GCSE for young people needed investment. In addition, a number of younger respondents wanted a more A Level options locally.

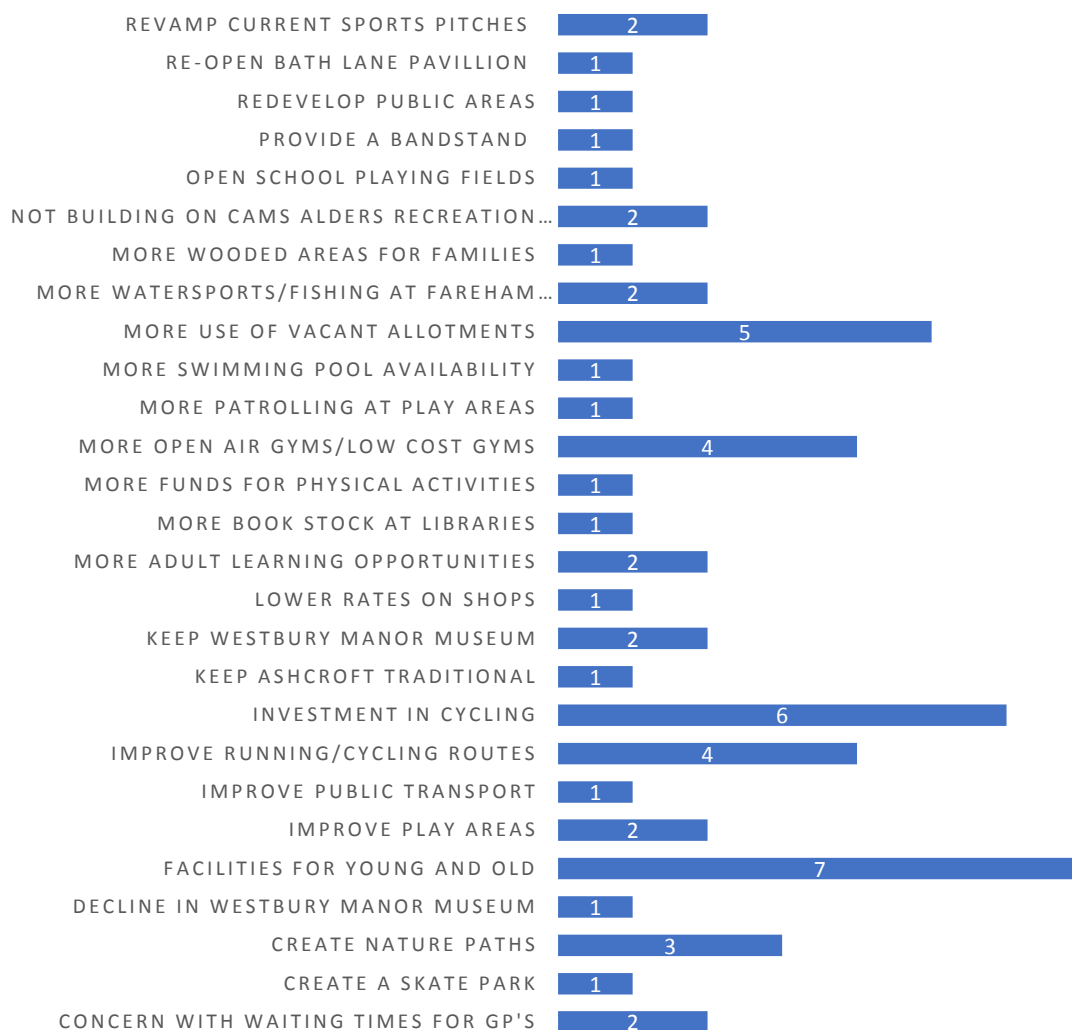
DO YOU HAVE ANY COMMENTS ABOUT THE 'LEISURE OPPORTUNITIES FOR HEALTH AND FUN' PRIORITY?



The main comments for 'Do you have any comments about the 'Leisure Opportunities for Health and Fun' Priority?' were positive, with many comments suggesting that residents enjoy the current leisure facilities and spaces on offer in the Borough. The most common comments were related to continuing to improve recreational, play and sports facilities. There were also some asking for the Ashcroft Arts Centre and Ferneham Hall to be kept separate. However, the number asking for this are small compared to the majority of respondents who believed that it was a priority to combine the two into a single arts and entertainment venue.

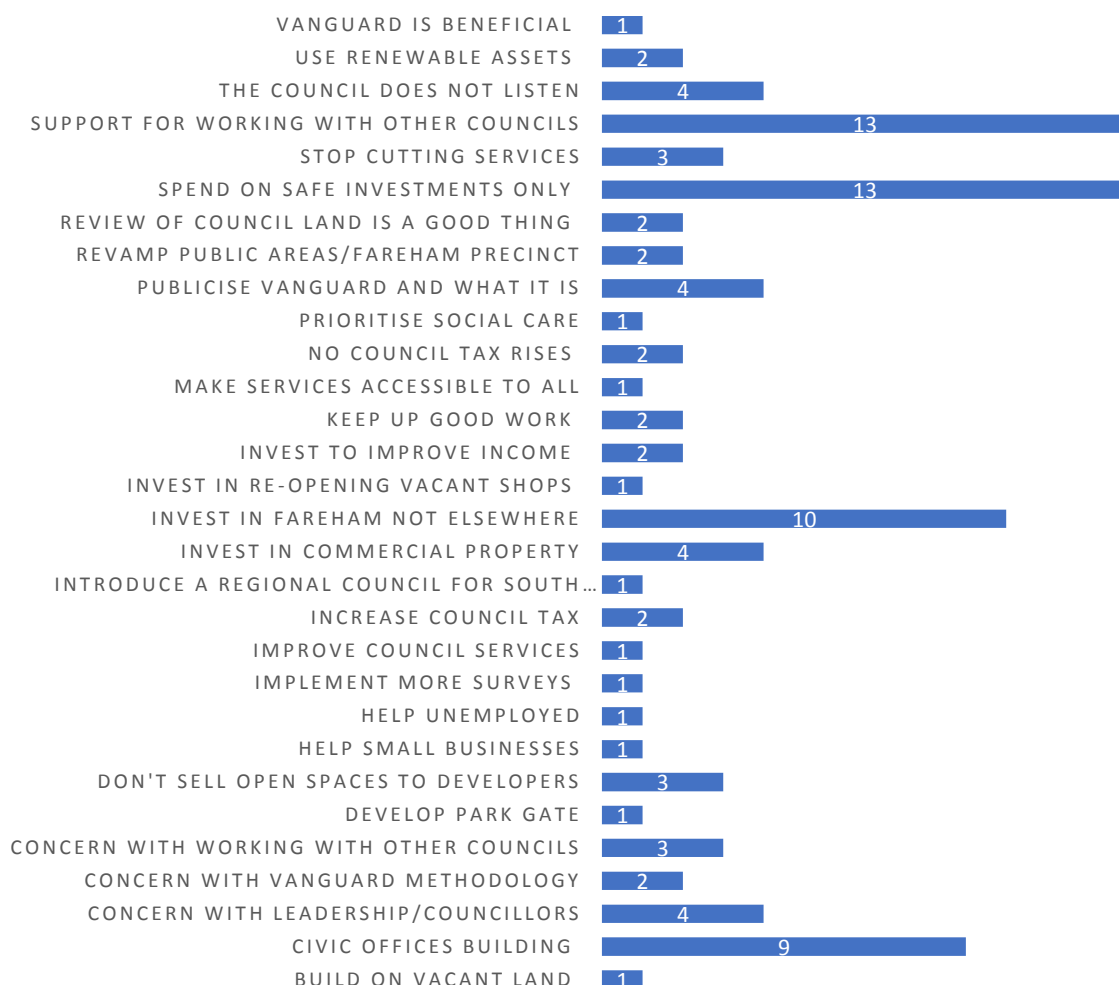
There was support for providing new sport pitches and children's play area, but comments wanted to see more facilities across the Borough, that catered for both the young and old, and were concerned over there being too much focus in the Western Wards. There was also support for more allotments and concerns that Westbury Manor Museum did not need to transform into a "cultural stop" as it had only recently been refurbished."

ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY FIVE YOU THINK WE SHOULD FOCUS ON?



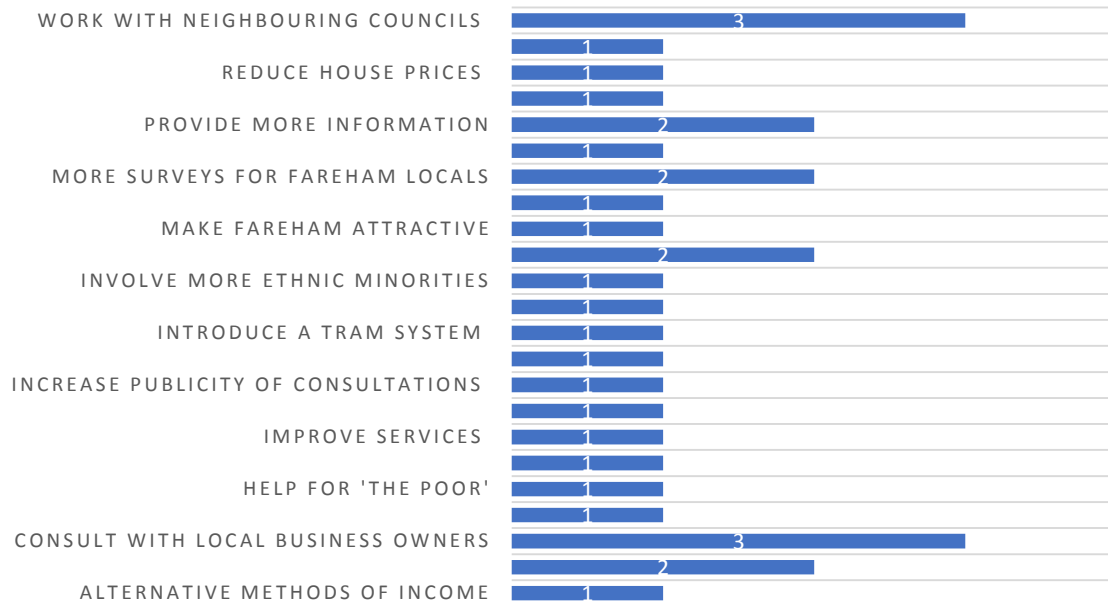
For 'Are there any other actions linked to Priority Five you think we should focus on?' answers were mixed for this priority. There was a demand for more play areas in Stubbington, Portchester, Coldeast, and Cams Alders. Some respondents reflected a need to develop services for young and old. Whilst there were divided responses on whether Cams Alders should be regenerated as a sports facility, or left the same, there were consistent responses that there needed to be more investment in cycling areas around the Borough.

DO YOU HAVE ANY COMMENTS ABOUT THE 'DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL' PRIORITY?



For 'Do you have any comments about the 'Dynamic, prudent and progressive council' Priority?', the number of supporting comments were low. A few comments that came up were in support for working with surrounding councils, with one comment suggesting working closer with Gosport Council to improve traffic congestion could be positive. Also, there were several comments about the improvement of the civic offices, whereby many people commented on its appearance. Another concern was support for investment in commercial properties, but respondents wanted to see the investment in Fareham Borough, and not elsewhere. Some comments suggested that more could be done to publicise Vanguard.

**ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY SIX YOU
THINK WE SHOULD FOCUS ON?**

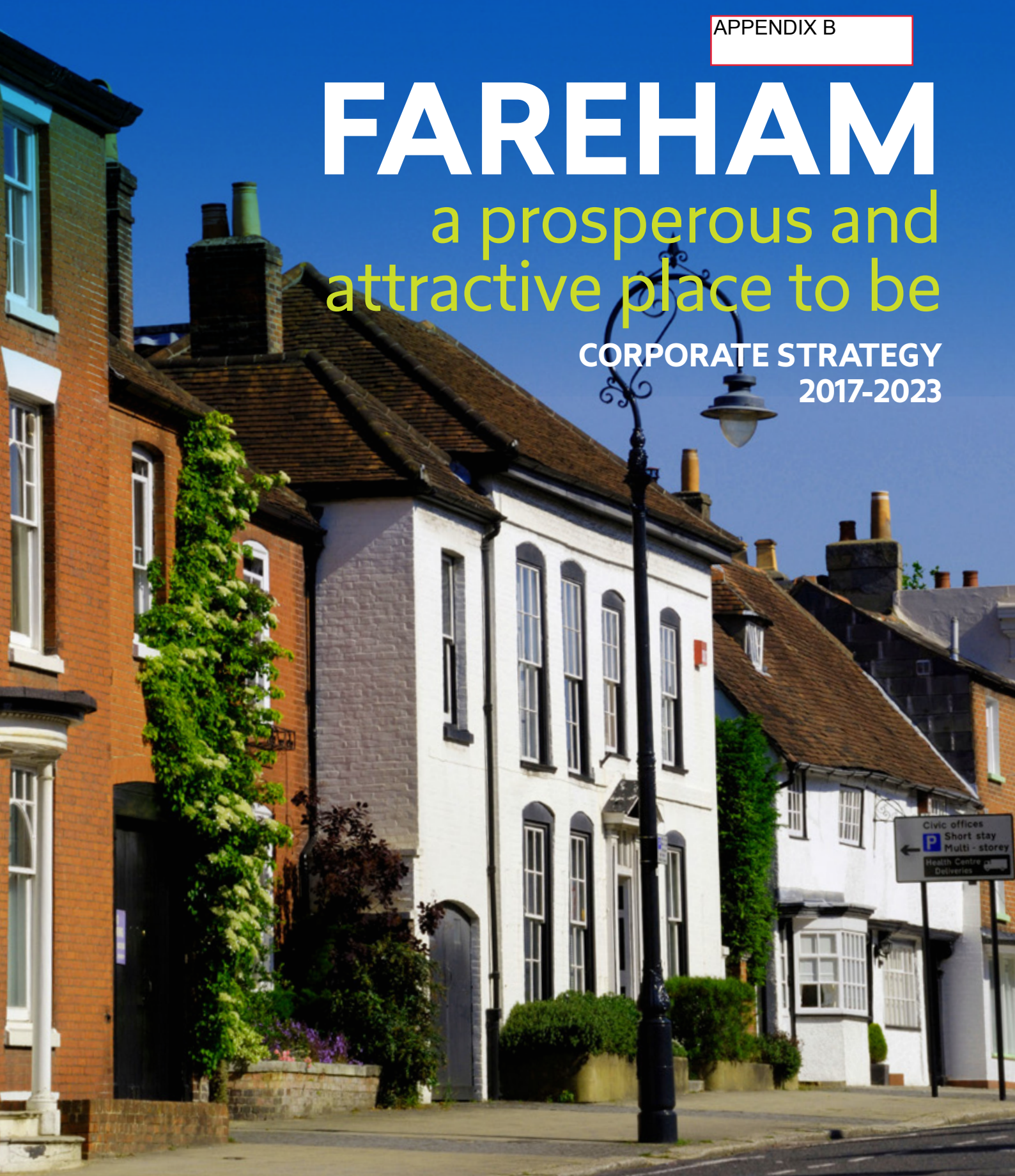


The overall number of comments was very low and no clear theme emerged. The most common theme was for the Council to keep up the good standard of its work. This was followed by working closer with neighbouring Councils.

FAREHAM

a prosperous and
attractive place to be

CORPORATE STRATEGY
2017-2023





PLANNING FOR FAREHAM'S FUTURE

Prosperous, safe, attractive...

Our corporate strategy for Fareham Borough Council sets out our priorities for the next few years, from 2017 to 2023, and shows how we have planned to ensure that Fareham remains a prosperous, safe and attractive place to live and work.

Our approach has been led by a number of factors. First and foremost, our residents, customers, partners and others have told us what is important to them. Our research has also highlighted a range of external influences we need to consider such as economic and social factors and indeed changes to the way our residents live and work.

One factor that cannot be ignored is the continuing reduction in government funding awarded to Fareham Borough Council.

Yet despite this reduction, as you will read, we have exciting plans for the next few years that will provide benefits to many people working and living within the Borough of Fareham.

By focusing on these we believe we can help make sure that Fareham continues to be a great place to live and work.

**“...FAREHAM
CONTINUES
TO BE A GREAT
PLACE TO LIVE
AND WORK.”**

A GREAT PLACE

TO LIVE...

FAREHAM'S POPULATION

2001: 107,977

2015: 114,799

2017: 117,000

2022: 120,000

2037: 130,000

Located in an area of some 30 square miles along the south coast of Hampshire between Portsmouth and Southampton, Fareham is a popular and attractive place to live. It is well connected to the M27 motorway and has good rail links to London and the wider rail network. There is also easy access to ferry ports and Southampton airport.

Fareham is growing. Our population has steadily increased over the last 30 years and that trend is expected to continue. People are living longer and we have an increasingly ageing population.

For example, Fareham has experienced the largest rise in the number of residents aged

85+ in Hampshire during the last 20 years. By contrast the number of people of working age living in the Borough has reduced; particularly those aged between 25 and 39.

Consistent with the rest of the country the make-up of Fareham's households is changing. Around a quarter of people now choose to live alone so that adds to the number of smaller homes that we need. Additionally an increase in divorce and break ups also means that there are now more 'blended families' living together than ever before. Minority ethnic groups make up a small, but slowly growing, proportion of the population.

Fareham has five distinct communities: **Fareham town; Portchester; Titchfield; Western Wards** and **Hill Head and Stubbington**. The development of **Welborne**, made up of around 6,000 homes, will create a new distinct community whilst, at the same time, help to meet our future housing needs.

"...THE MAKE-UP OF FAREHAM'S HOUSEHOLDS IS CHANGING."

OPEN FOR BUSINESS

With a well-educated workforce and low levels of unemployment, Fareham is a thriving place for business.

A well-educated workforce makes Fareham an attractive proposition for local businesses. The local talent pool is rich with potential employees equipped with all the skills they need to meet their needs and, whilst Fareham salaries tend to be higher than the national average, they remain well below London-weighted salaries.

The proportion of Fareham residents educated to college level and above is higher than both the south east region and the country as a whole. This is a boost to businesses both in Fareham and its neighbouring cities.

Fareham is a hard-working Borough with the percentage of local people in work higher than both regional and national averages. By contrast the number of residents claiming out of work benefits is low.

“...FAREHAM IS A THRIVING PLACE FOR BUSINESS.”

HIGH FLYING PLANS...

Solent Airport at Daedalus is owned by Fareham Borough Council. Forming part of the Solent Enterprise Zone, the site features two new business parks: Faraday and Swordfish.

“...AN UNFLINCHING
COMMITMENT TO
SUPPORTING AND
ENCOURAGING
BUSINESS
GROWTH...”

Underpinned by an unflinching commitment to supporting and encouraging business growth, Fareham Borough Council’s vision for Solent Airport at Daedalus has already begun to take shape.

The Council’s Fareham Innovation Centre opened in 2015 as an incubation hub to provide support and guidance to small and start-up businesses. It reached 100% occupancy within a year of opening.

With much of the site benefiting from being part of the Solent Enterprise Zone, businesses

that meet the criteria can enjoy access to a range of benefits. This can include up to five years freedom from

business rates for businesses opting to buy land to build their own business space or lease existing premises.

Over the coming years, the new development at Welborne, which lies to the north of Fareham, will also play a significant role in creating jobs for the Borough.



SAFE AND HEALTHY

Fareham is a safe and healthy place to live and work. Overall crime levels are low when compared to similar Boroughs in the area.

Life expectancy is higher than the national average for both men and women and our residents are generally healthier than most other areas in the country. Deprivation levels across the Borough are generally very low, but there are some small pockets of deprivation within Fareham town

Fareham is a great place to be healthy and has a variety of sports and leisure facilities for residents to enjoy. We have invested significantly in facilities such as the multi-million pound Holly Hill Leisure Centre which opened in 2016. Within the Borough, residents

benefit from two leisure centres, 18 community centres, 24 football pitches, nine cricket squares and two rugby pitches. There are also 17 outdoor recreation sites and 43 children's play areas. The Council also continues to support a wide range of cultural and entertainment activities through Ferneham Hall and Westbury Manor Museum.

694

**PITCH BOOKINGS
BETWEEN
SEPTEMBER 2015
AND APRIL 2016**



HOME is where the HEART is...

Fareham residents are, on the whole, well housed. Around 80% of homes are now owner occupied, which is much higher than the national average. By contrast the proportion of social and private rented housing is very low.

Despite an increase of 31% in property prices between 2011 and 2016 for an average home in Fareham, house prices remain slightly lower than the Hampshire average although they are higher than some neighbouring authorities. First-time buyers in Fareham struggle to get onto the property market as the ratio between average house prices and earnings is higher than the level for most other areas in south Hampshire.

**“FIRST-TIME
BUYERS IN
FAREHAM
STRUGGLE TO
GET ONTO THE
PROPERTY
MARKET...”**



THE GREAT OUTDOORS...

With many acres of space safeguarded for wildlife and miles of natural coastline there are ample opportunities for getting out and about with or without the family.

The Council manages 331 acres of land for nature conservation across 25 different sites that include two nature reserves (Holly Hill Woodland Park and Warsash Common), and a Site of Special Scientific Interest (Portchester Common).

Cultivated spaces are important too and add quality to our everyday lives. Two open spaces, the Sensory Garden in Fareham Town Centre and Holly Hill Woodland Park, have consistently been awarded the prestigious Green Flag Award.

Additionally, for 13 consecutive years 'Fareham In Bloom' work has been recognised with a Gold Award in the South and South East in Bloom awards, brightening up our communities.

The great outdoors includes our streets and buildings too and important historic buildings are protected for future generations.

In fact there are 13 conservation areas and nearly 600 listed buildings within the Borough, each offering a little piece of history and helping to weave a picture of Fareham across the ages.

THERE ARE 13 CONSERVATION AREAS:

**CAMS HALL
CATISFIELD
FAREHAM HIGH STREET
HOOK
OSBORN ROAD
PORTCHESTER, CASTLE STREET
SARISBURY GREEN
SWANWICK SHORE
TITCHFIELD
TITCHFIELD ABBEY
TOWN QUAY
WALLINGTON
WARSASH**



Tell us what **WORKS** and what **DOESN'T**


Listening to residents' views is essential to the way the Council works and helps us deliver better services.

Community Action Team (CAT) meetings take place where there is a local 'hot topic' of interest to residents.

Residents can have their say using an online Customer Engagement Panel (the E-Panel) to help customers better understand how we work, have their say and increase openness and transparency. They can also take part in various consultations that take place throughout the year.

Social media is important too. Residents can contact the Council directly on Facebook and Twitter, both of which are used to keep customers up-to-date with useful information including details of any new consultations taking place, public meetings or local events.

Our website contains all the Council's latest news and copies of the Council's Online magazine 'Fareham Today' whilst Council



Connect, in Fareham shopping centre, is also a good place to check for information.

Sign up for the Council's e-panel at:
www.fareham.gov.uk/epanel

Check out any current consultations at:
www.fareham.gov.uk/consultations

**SIGN UP TO OUR
ONLINE CUSTOMER
ENGAGEMENT PANEL
(THE E-PANEL) AND JOIN
IN THE CONVERSATION**



OUR VISION

Fareham is a prosperous, safe and attractive place to live and work. This has occurred through careful management and development, as well as constant attention to our environment and the needs of our communities. Our vision for Fareham's future is based upon the assumption that residents want to preserve all that is good about Fareham, whilst increasing prosperity, providing new homes for our growing communities and making it an even more inclusive and attractive place to live and work.

**“FAREHAM IS
A PROSPEROUS,
SAFE AND
ATTRACTIVE
PLACE TO LIVE
AND WORK.”**

OUR VALUES

Everything we do is guided by a set of values which are shared by all elected members and employees.

OUR CORPORATE VALUES

Listening and being responsive to our customers

Recognising and protecting the identity of existing communities

Enhancing prosperity and conserving all that is good

Being efficient, effective and providing value for money

Leading our communities and achieving change for the better

OUR PRIORITIES

“LEISURE OPPORTUNITIES AVAILABLE FOR RESIDENTS AND VISITORS ALIKE...”

We will achieve our vision by focusing our efforts and resources on six corporate priorities:



1 PROVIDING HOUSING CHOICES

by working with our key partners to enable and support a diverse housing market so that residents have access to good quality housing that is affordable and offers a choice of tenures. We will take positive steps to prevent homelessness and assist individuals and families in finding good quality accommodation.



2 PROTECT AND ENHANCE THE ENVIRONMENT

by ensuring that Fareham remains a clean and attractive place to live and work. We will make sure that our heritage and natural environment are conserved and enhanced for future generations. We will also minimise the impact on the environment by reducing our use of natural resources; minimising the generation of waste and maximising the collection of recyclable materials.



3 STRONG, SAFE, INCLUSIVE AND HEALTHY COMMUNITIES

by working with others to provide an environment where people of all ages feel safe. We will give people greater influence over the decisions that affect their lives and build more inclusive communities by providing easy access to information and services provided by the Council. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.



4 MAINTAIN AND EXTEND PROSPERITY

by working with others to continue to support and promote the economic vitality of the Borough. Developing and improving vibrant town and district centres offering a range of shopping, leisure and employment opportunities, together with the delivery of an employment-led vision for Daedalus will be vital to achieving this.



5 LEISURE OPPORTUNITIES FOR HEALTH AND FUN

so that residents and visitors of all ages can socialise with other members of our communities; participate in arts and entertainment activities; and improve their fitness and health.



6 DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

by making sure that the decisions we make are transparent and that arrangements are in place to secure on-going improvement. Our overall priority is to ensure that we offer good value for money by providing high quality services and maintaining high levels of customer satisfaction, whilst keeping council tax levels low when compared to other district councils.

“WE WILL GIVE PEOPLE GREATER INFLUENCE OVER THE DECISIONS THAT AFFECT THEIR LIVES...”

It's the **LITTLE THINGS** **THAT MATTER**

Although it is the big projects that get the headlines, it is the day to day work we carry out that takes up most of our time and energy. It is also what the Fareham element of your council tax pays for. We know how important it is to you that we get the basics right and we work really hard to ensure that every day services are run in a way that **is cost effective, efficient and gives good value for money.**



PRIORITY one

Between now and 2023 we have big plans for improvements all of which are driven by our corporate priorities. You will be able to keep an eye on how we are doing as key milestones will be included in our annual review.

PROVIDING HOUSING CHOICES

Ensuring everyone has somewhere to live is a vital role for Council.

Working against the backdrop of a national shortfall in housing and accommodation, we have worked hard to develop key strategies that will enable us to ensure there are housing choices for people in Fareham. We will...

- Enable the delivery of a new Garden Village at Welborne, providing thousands of new homes, new jobs, new schools and new leisure facilities.
- Prepare a new Local Plan, which will plan for the provision of new homes, and employment space, across the Borough up to 2036.
- Prepare and implement a new Housing Strategy, to include affordable options, which will determine the Council's future role in the provision of housing.



“ENSURING EVERYONE HAS SOMEWHERE TO LIVE IS A VITAL ROLE FOR COUNCIL.”

PRIORITYtwo

PROTECT AND ENHANCE THE ENVIRONMENT

The environment in which we live helps to shape our experiences and the way we live our lives. We want to make sure that the things we enjoy today will still be around for future generations.

As well as protecting our assets, the next few years will see some exciting developments across the Borough. We will....

- Transform the fields and verges on the boundary of Daedalus into an exciting new area of public open space for the local community.
- Create a new Country Park, at Titchfield, providing easy access to the countryside for local people.
- Transform woodland areas at Coldeast to create new public open spaces.
- Deliver major coastal defence schemes at Portchester and Hill Head.
- Increase our recycling rates and reduce the amount of household waste.

“WE WANT TO MAKE SURE THAT THE THINGS WE ENJOY TODAY WILL STILL BE AROUND FOR FUTURE GENERATIONS.”



PRIORITYthree

**STRONG, SAFE
INCLUSIVE AND
HEALTHY COMMUNITIES**



**“PROMOTE AND
SUPPORT THE
DELIVERY OF
WELBORNE...”**

**Feeling safe
and secure
in our homes
and everyday
activities is vital
for our wellbeing
and peace of mind.**

We also know it is important to local people that we recognise and protect the identity of existing and new communities. This includes the provision of local facilities. We will...

- Promote and support the delivery of a Garden Village at Welborne, as part of a planned sustainable new community to come forward over the next 20 years.
- Build 400 new graves as an extension to Holly Hill cemetery to increase the number of burial plots available to those living in the west of the Borough.
- Review our approach to Community Safety, including analysis of CCTV, street lighting and landscaping to ensure that we make the Borough as safe as possible.
- Explore the best approaches to improving air quality in areas where the levels of NO² exceed national guidelines.

PRIORITYfour

MAINTAIN AND EXTEND PROSPERITY

We recognise that business growth is essential to the local economy, providing good quality jobs for local people and creating attractive, vibrant town and district centres.

As well as supporting and protecting existing businesses we want to attract new employers to our Borough providing opportunities for future generations. We will...

- Commence the regeneration of Fareham Town Centre, which will include the provision of new homes, improvements to retail, leisure and entertainment facilities and changes to parking provision.
- Construct a second phase extension to our highly successful Innovation Centre at Daedalus, offering office and working space to new businesses and creating new jobs within the Borough.
- Enable the redevelopment of Portchester District Centre, which will include improvements to the shopping precinct, the provision of new homes and improvements to car parking facilities.
- Continue to implement our vision for Daedalus. We will build the necessary roads and services to unlock new employment opportunities at Swordfish Business Park, building new hangars and facilities to support the development of the airport and encourage employers to relocate and grow their businesses on the site.
- Support the construction of major new highway schemes across the Borough to include the Stubbington Bypass, improvements to the southern section of Newgate Land and a redesigned “all moves” Junction 10 on the M27.
- Encourage the provision of more A Level courses within the Borough.



**“A VIBRANT
SHOPPING
CENTRE IS AN
ASSET TO ANY
COMMUNITY...”**

PRIORITY five

LEISURE OPPORTUNITIES FOR HEALTH AND FUN

Fareham is an attractive place to live and well-equipped with a whole host of leisure activities.

As a Council we are constantly seeking to improve leisure facilities for residents and over the coming years we will see some exciting developments. We will...

- Transform Westbury Manor Museum into a vibrant “culture stop” in Fareham Town Centre.
- Develop long term plans aimed at bringing the Ashcroft Arts Centre and Ferneham Hall together into a new and exciting single arts and entertainment venue.
- Provide new sports pitches and children’s play area at Coldeast.
- Provide a new allotment site in the Stubbington area.
- Improve the facilities at Cams Alders Recreation Ground to meet the needs of the sports clubs and encourage greater participation by the community.



“TRANSFORM WESTBURY MANOR MUSEUM INTO A ‘CULTURE STOP’...”

PRIORITY six

A DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

We are constantly seeking ways to reduce our spending and make your money work harder so that we can continue to deliver good services.

We will...

- Continue to work within a balanced and sustainable budget, recognising the reduction in Government funding.
- Continue to implement the Vanguard Methodology* across all Council services to ensure a customer focussed approach and the quick resolution of problems.
- Develop the Civic Offices to be an attractive working environment for existing and prospective tenants.
- Undertake a major review of all Council owned land and buildings to ensure that we are making the best use of our assets.
- Be alive to new opportunities for further investment in commercial properties to boost income and help meet corporate priorities.
- Continue to explore opportunities for shared services, partnerships and joint working with neighbouring Councils.

*Vanguard Methodology is a new way of working that puts the customer at the heart of Council services. This means we are changing the way we work to focus on our customers.



Holly Hill



Strategic FRAMEWORK

Our strategic framework is made up of key financial and planning documents that help shape the work of the Council.

CORPORATE STRATEGY sets out our vision and priorities for the medium-term (i.e. five years). It also includes a set of improvement actions that describe the key projects and initiatives that we will focus on over this period.

LOCAL PLAN sets out the policies that will determine future land use to meet the needs of the corporate strategy.

MEDIUM TERM FINANCIAL STRATEGY AND ANNUAL BUDGET addresses the financial implications of all the Council's strategies and plans.

The corporate strategy and other strategies and plans are supported by local service agreements, which include a range of measures that demonstrate the general performance and degree of success of the Council.

Email your comments to corporatepolicy@fareham.gov.uk

